

PASSED

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

RESOLUTION AND ORDER) **IN THE MATTER OF ADOPTING THE FY2001**
02-6-26-1) **2002 SUPPLEMENTAL BUDGET #3 MAKING,**
) **REDUCING AND TRANSFERRING**
) **APPROPRIATIONS**

WHEREAS, Supplemental Budget #3 for Fiscal Year 2001-2002 was advertised in the Register-Guard on June 21, 2002, which is not less than 5 days nor more than 30 days in advance of the public hearing date as required by local budget law; and

WHEREAS, after due notice, a public hearing on the FY2001-2002 Supplemental Budget #3 was held in the Public Service Building, Lane County on June 26, 2002; and

WHEREAS, in accordance with ORS 294.480, the governing body of any municipal corporation may make a supplemental budget for the fiscal year for which the regular budget has been prepared; and

WHEREAS, the Board having fully considered the matters discussed at the public hearing; now, therefore,

IT IS HEREBY RESOLVED AND ORDERED that the amounts for the fiscal year beginning July 1, 2001 and for the purposes as outlined on Attachment A be additionally appropriated, reduced or transferred as follows:

<u>Fund 124</u>	<u>General Fund</u>	<u>Amount</u>	<u>FTE</u>
	(31) Assessment & Taxation		
	Resources	55,000	
	Expense	55,000	0.00
	(32) Children and Families		
	Resources	(32,549)	
	Expense	(32,549)	0.00
	(36) Public Works		
	Resources	66,000	
	Expense	81,000	0.00
	(57) General Expense		
	Materials & Services	36,438	
	Capital Projects	(75,000)	
	Operational Contingency	38,562	
	Operational Reserve	(15,000)	
	(57) Total	(15,000)	0.00

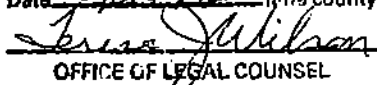
<u>Fund 222</u>	<u>Law Library Fund</u>		
	(53) County Counsel		
	Expense	17,000	
	Operational Reserves	(17,000)	0.00
<u>Fund 228</u>	<u>Special Revenue and Services Fund</u>		
	(15) Public Safety		
	Resources	25,000	
	Expense	25,000	0.00
	(57) General Expense		
	Resources	200,000	
	Materials & Services	238,562	
	Capital Projects	150,000	
	Operational Contingency	(188,562)	
	(57) Total	0	0.00
<u>Fund 241</u>	<u>County School Fund</u>		
	(57) General Expense		
	Resources	465,000	
	Materials & Services	465,000	0.00
<u>Fund 286</u>	<u>Health & Human Services Fund</u>		
	(34) Health & Human Services		
	Resources	253,796	
	Expense	253,796	0.00
<u>Fund 323</u>	<u>Fair Board COP Debt Service Fund</u>		
	(57) General Expense		
	Resources	10,000	
	Materials & Services	(200,000)	
	Fiscal Transactions	590,000	
	Operational Reserves	(400,000)	
	(57) Total	0	0.00
<u>Fund 333</u>	<u>Special Obligation Bond Retirement Fund</u>		
	(57) General Expense		
	Resources	415,935	
	Bonded Indebtedness Reserve	415,935	0.00
<u>Fund 454</u>	<u>Juvenile Justice Center Construction Fund</u>		
	(57) General Expense		
	Materials & Services	20,000	
	Capital Outlay	50,000	
	Capital Projects	(70,000)	
	(57) Total	0	0.00

<u>Fund 521</u>	<u>Fair Board Fund</u>		
	(55) Management services		
	Resources	890,500	
	Expense	890,500	0.00

Dated this 26th day of June 2002.



 Bill Dwyer, Chair
 Board of County Commissioners

APPROVED AS TO FORM
 Date 6/26/02 Inna county

 OFFICE OF LEGAL COUNSEL

**IN THE MATTER OF ADOPTING THE FY2001-2002 SUPPLEMENTAL BUDGET #3 MAKING,
 REDUCING AND TRANSFERRING APPROPRIATIONS**

**ATTACHMENT A
IN THE MATTER OF ADOPTING THE FY2001-2002 SUPPLEMENTAL
BUDGET #3 MAKING, REDUCING AND TRANSFERRING APPROPRIATIONS**

Budget changes and their explanations are listed below by Fund and department:

Fund 124 General Fund

(31) Assessment & Taxation	Amount	FTE
Resources	55,000	
Expense	55,000	0.00

Resources and expenditures are being increased to recognize additional tax penalty revenue. The funds will be used as a payment to RIS to start a replacement fund for the ASIX tax software upgrade/ replacement.

(32) Children and Families	Amount	FTE
Resources	(32,549)	
Expense	(32,549)	0.00

As a result of changes in the department in the last few months of this fiscal year, adjustments have been made to the budget to more accurately reflect revenue and expenditures. Most of the changes are housekeeping moves between programs. There is a large adjustment in Community Safety Net (CSN) funding as the Federal Grant ended. Department allocated funds are acknowledged, as well as Lane ESD CSN Technical Assistance funds.

(36) Public Works	Amount	FTE
Resources	66,000	
Expense	81,000	0.00

Land Management revenues and expenses are projected to exceed annual appropriations for fiscal year 01-02 primarily due to the following reasons:

- Salaries in Planning were under-estimated on the Reduction Adjustment in December 2001.
- Unanticipated extra-help expenses accrued to hire a temporary replacement field inspector within the building program. This was to cover for an employee who was absent for an extended disability leave. Extra-help was necessary to meet customer service needs.
- Overtime has been allowed for the Building Plans Examiners because: a) it helps get completed building permits to our customers faster and, b) it will generate more net permit revenue to the Division than it costs in overtime expense.
- Employees submitted requests for reimbursement of vacation liability in greater amounts than were anticipated.
- M&S cost overruns were experienced in Planning for copier charges, printing and binding, and postage. A significant component of these latter charges were associated with an unanticipated Measure 56 public notice campaign in conjunction with the Chapter 16 Zoning District code changes.
- Similarly, the anticipated decrease in M&S expenses did not fully occur following the January 1, 2002 LMD Reduction-in-Force.

To help off set these additional costs, unanticipated revenues were received for an LCDC Grant which was closed out in FY2001, as well as, from Junction City for reimbursement of services. The department also anticipates collecting all FY 01 and FY 02 Title III reimbursements this year. These additional revenues will cover all but \$15,000 of the overall projected deficit of \$160,000. For that reason, \$15,000 is transferred from the General Fund Operational Reserve within General Expense to prevent a budget violation. This transfer is allowable under ORS 294.435 and 294.450.

(57) General Expense	Amount	FTE
Materials & Services	36,438	
Capital Projects	(75,000)	
Operational Contingency	<u>38,562</u>	
(57) Total	0	0.00

Changes are being made to operational contingency and materials & services in order to correct an error in Supplemental Budget # 2. The item is properly addressed in Fund 228 below. Capital projects funds are being transferred to materials & services to accommodate the professional and consulting expenses incurred by St. Vincent de Paul while administering housing rehabilitation grant funds as originally anticipated in the grant application process.

Fund 222 Law Library Fund

(53) County Counsel	Amount	FTE
Expense	17,000	
Operational Reserves	(17,000)	0.00

These funds are being transferred from Operational Reserves to the Book Budget to cover expenses to update a large group of titles purchased during the past year. The frequency (number of updates in a year), the individual cost of each update, and the cumulative cost of these updates was difficult to project and resulted in a higher cost than originally projected.

Fund 228 Special Revenue and Services Fund

(15) Public Safety	Amount	FTE
Resources	25,000	
Expense	25,000	0.00

A Sheriffs Office Police Services dog program is being established. Revenue is provided by private donations with an equal dollar amount for expenses to purchase and maintain the two (2) dogs.

(57) General Expense	Amount	FTE
Resources	200,000	
Materials & Services	238,562	
Capital Projects	150,000	
Operational Contingency	<u>(188,562)</u>	
(57) Total	0	0.00

Operational contingency funds are being transferred to materials & services in order to implement the Board's direction to reduce the contract with C-VALCO by only 5% this year as opposed to the 10% dictated by the reduction in Transient Room Tax revenues for FY01-02. Operational contingency funds are being transferred to Capital Projects. Resources and expenses are increased to reflect the payment for the Florence All Events Center being moved to this fund. This change will result in Fund 323 being used exclusively for Fair Board expenses, making financial tracking and reporting simpler.

Fund 241 Special Revenue and Services Fund

	Amount	FTE
(57) General Expense		
Resources	465,000	
Materials & Services	465,000	0.00

Total revenue and expense appropriations are being increased. Actual revenues are being budgeted to maximize payments to schools.

Fund 286 Health & Human Services Fund

	Amount	FTE
(34) Health & Human Services		
Resources	253,796	
Expense	253,796	0.00

Total revenue and expense appropriations are being increased by \$253,796. Various adjustments (increases and reductions) result from changes in the State of Oregon Health Division revenues. The County is also receiving \$20,000 from City of Eugene to be paid out to ACES. The State Department of Human Services is reducing revenues in Mental Health contracts totaling \$44,853. Expenses will be reduced but no change in staffing is necessary to accommodate this reduction. Revenues and expenses are increasing by \$77,963 in DUII pass-through dollars. Revenues and expenses are also increasing by \$276,000 for the Family Planning Expansion Project billing for the U of O.

Fund 323 Fair Board COP Debt Service Fund

	Amount	FTE
(57) General Expense		
Resources	10,000	
Materials & Services	(200,000)	
Fiscal Transactions	590,000	
Operational Reserves	<u>(400,000)</u>	
(57) Total	0	0.00

Resources and expenses are decreased to reflect the payment for the Florence All Events Center payment being moved to Fund 228. This change will result in this fund being used exclusively for Fair Board expenses, making financial tracking and reporting simpler. Resources and expenses are increased to reflect the payment of TRT to the Fair Board and required arbitrage payments related to the refinance of the 1998 Fair Board debt.

Fund 333 Special Obligation Bond Retirement Fund

	Amount	FTE
(57) General Expense		
Resources	415,935	
Bonded Indebtedness Reserve	415,935	0.00

Resources and expenses are increased to correct an error from Supplemental Budget #2. Fund Balance is being increased to replenish the Bonded Indebtedness Reserve account to accurately reflect the refinancing of the 1997 LTRB for Orchard Point and other improvements.

Fund 454 Juvenile Justice Center Construction Fund

	Amount	FTE
(57) General Expense		
Materials & Services	\$20,000	
Capital Outlay	\$50,000	
Capital Projects	<u>(\$70,000)</u>	
(57) Total	0	0.00

Transfer expense appropriation from Capital Projects to Capital Outlay and Materials & Services to accurately reflect expenses in FY 2001-02. Expenses were incurred for equipment which did not have

final approval until FY 2001-02 and equipment that was not received until FY 2001-02. This transfer is allowable under ORS 294.450.

Fund 521 Fair Board Fund

(55) Management Services	Amount	FTE
Resources	890,500	
Expense	890,500	0.00

These funds are for installation of a new storm drainage system at the Fairgrounds. In addition to the storm water and paving improvements, electrical improvements and improvements to the animal wash racks for both 4-H/FFAYouth Fair and Lane County Fair are also included in the project. The project is intended to divert contaminated runoff from the Fairgrounds to the city's sewage treatment plant during the summer months and to prevent contaminated runoff from draining into the Amazon Creek.