

Lane County - Service Option Sheet - FY 10-11 PROPOSED BUDGET

Service: **Legal Services (Litigation & Gen. Counsel)** Service Category: Central Services
 Dept: County Counsel Mandate: None **Related** SHALL
 Contact: Liane Richardson 682-3738 Leverage: None Some HIGH

Executive Summary

Represent the County on litigation and claims, including personal injury, property damage, land use, personnel grievances, enforcement, contract disputes, and tax appeals. Includes litigation avoidance advice; investigation & administration of self-insured liability claims against the County, claims-adjusting activities, and proposing & procuring settlements per delegated authority. Provide basic support & legal advice to BCC, elected officials, County Administrator & departments on policy matters & daily operational service delivery; prepare opinions & ordinances; review & approve contracts, maintain Lane Code & Lane Manual; review agenda materials; advise on impacts of proposed legislation & initiatives; prepare ballot titles; review bond and debt instruments.

Performance Data

Measure	FY 07-08 Actual	FY 08-09 Actual	Results	FY 09-10 Target
% of claims resolved prior to trial	92%	68%	Below Target	75%
# of patron visits	12,016	10,598	Below Target	10,000
Cost per patron visit	\$6.24	\$7.87	Below Target	\$7.00

Service Level Descriptions (Read from bottom up. Level 1 = minimum viable service level.)

	Other Funds	Expense Total	General Fund	FTE
Budget Committee Request Packages			\$0	

	Other Funds	Expense Total	General Fund	FTE
Proposed Budget Total	\$1,149,030	\$1,299,381	\$150,351	8.00
Current Service Level Total	\$1,149,030	\$1,299,381	\$150,351	8.00
Level 1: Threshold - reductions to this level result in elimination of service	\$1,149,030	\$1,299,381	\$150,351	8.00

Investigate & defend litigation against the County, settling where reasonable; prepare all land use records. Affirmative litigation at Board discretion. Crisis based litigation avoidance & mitigation advice. Basic legal advice to the Board; elected officials & departments on policies & daily operational issues & personnel matters; review contracts & agenda material. Minimal written opinions & preventative law advice. Code and Manual maintenance.

