

November 19, 1990
8:30 a.m.

GOAL SETTING
BOARD OF COUNTY COMMISSIONERS

Shadow Hills
Country Club

Chair Bill Rogers presided with Steve Cornacchia, Ellie Dumdi, Jack Roberts and Jerry Rust present. Staff Present: Jim Johnson, County Administrator; Margo Drivas, Assistant County Administrator; David Suchart, Performance Auditor; Bill Van Vactor, County Counsel; and Arlene Marshall, Management Services Supervisor. Judy Haldeman, Recording Secretary.

Consensus Statements from Board of Commissioners Retreat
November 19, 1990
Prepared by Jim Johnson, County Administrator

OVERALL CONSENSUS

Lane County's financial planning effort is the highest priority of the organization.

REVENUES

1. The Board should work closely with the State Legislature as it attempts to find a solution to replace property tax revenues to finance schools. Until the State Legislature finds a solution, we should not take steps to implement new revenue sources as this message may be misread by the citizens of Lane County and adversely affect the Legislature's effort.
2. We need to be concerned about the renewal of our serial levy for law enforcement. This is a critical component of our long-range financial planning effort.
3. No major action will be taken on an escrow capture ordinance until further direction is given by the Board.
4. At this time, the Board does not desire to reevaluate the use of transient room tax receipts for fairgrounds improvements.
5. At this time, the Board does not desire any research on new or additional revenue sources for county government.

COUNTY SERVICES

1. To assist the Board in assessing service priorities, County Administration, working with Departments, will examine all general fund programs in the context of the overall budget (\$230 million), the general fund budget (\$62 million) and the discretionary general fund (\$38 million) in some graphic or table representation.

For each discretionary general fund program, a one page program sheet will be prepared highlighting:

Department/Program
 Description (1-2 lines)
 Mandates (statutory, contract, board policy, etc.)
 Service Levels (defined, not defined, etc.)
 Funding partners (state, city, etc)

REVENUE EXPENSE NET GF

2. Department Directors will prepare short statements on all Programs using discretionary general fund dollars. These statements should generally follow the SWOT analysis--Strengths, Weaknesses, Opportunities, and Threats--in a strategic planning effort. The County Administrator will give departments directions and a deadline.
3. Another Board meeting on financial planning will be held on Tuesday, December 18th. The purpose of this meeting will be to review information being prepared by departments and to start the process of determining priority services for county government. It was also agreed that discussion needs to occur on how to involve citizens in this process.

Department Directors are encouraged to attend and to provide information to the Board when requested. Information generated by departments will also be sent to citizen members of the Budget Committee.

Another meeting will also be held in January, prior to the release of budget instructions for next fiscal year.

EXPENDITURES

1. TARGACT reports will be prepared for the first five months of the fiscal year and explained to the Board at the December meeting. The TARGACT report for the end of last fiscal year will also be explained.
2. The County Administrator is preparing a memo on expenditure containment techniques. This memo will be provided to the Board.

CONSOLIDATION ACTIVITIES

1. Any discussion of consolidation of government services among jurisdictions will be most fruitful if all parties agree to seriously consider the possible consolidation.
2. Commissioner Cornacchia, as chair of MPC, will raise the general issue of consolidation of services at the December MPC meeting. It was agreed that this will be an initial contact and that more discussion will likely occur at the January meeting.

TARGETED INVESTMENTS

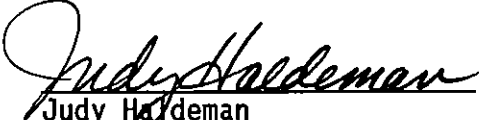
1. Lane County is presently on a reimbursement-basis for unemployment insurance. Each year by January 31 employers may review their declaration and make changes. Given the potential for layoffs in the next two years, Lane County should reevaluate its declaration.

County Administration will contact the State Employment Service and determine how best to make this determination.

OTHER

1. David Suchart will seek input on his 1991 work program from the CAO, from Department Directors, from the Board, from the county's external auditor, and from others. Ideas will be shared with Finance and Audit and then to the Board for a final decision.
2. The issues of policy versus administration and the role of individual commissioner expenditure received some discussion, but were left unresolved. County Counsel will prepare some information on the definition of "County Concern" and will return to the Board at a later date.
3. Thank you notes will be prepared for Diane Williams and Jeff Luke.

There being no further business, this meeting adjourned at 4:38 p.m.


Judy Haldeman
Recording Secretary