

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 95-9-6-2

) IN THE MATTER OF AMENDING CHAPTER
) 4 OF LANE MANUAL TO ADD NEW PROVI-
) SIONS TO LANE COUNTY'S FINANCIAL
) MANAGEMENT POLICIES (LM 4.010(18)
) AND (19))

The Board of County Commissioners of Lane County orders as follows:

Chapter 4 of Lane Manual is hereby amended by removing and substituting the following page:

REMOVE THIS PAGE

INSERT THIS PAGE

4.010(11) - 4.010(17),
i.e. 4-2
(a total of one page)

4.010 - 4.010(19),
i.e. 4-2
(a total of one page)

Said page is attached hereto and incorporated herein by reference. The purpose of this substitution is to add new provisions to Lane County's Financial Management Policies (LM 4.010(18) and (19)).

Adopted this 6th day of September, 1995.

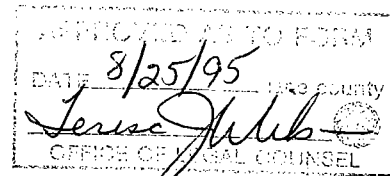
Ellie Sundt

Chair, Lane County Board of Commissioners

FILED

SEP 07 1995

COUNTY CLERK
BY *Ram Beville*



1 - IN THE MATTER OF AMENDING CHAPTER 4 OF LANE MANUAL TO ADD NEW PROVISIONS TO LANE COUNTY'S FINANCIAL MANAGEMENT POLICIES (LM 4.010(18) AND (19)) bcj/9975

(11) The County's cash management program will seek to minimize the overall cost of cash management banking services while maximizing the rate of return on all cash investments, consistent with safety and liquidity requirements of state law.

(12) Nonrecurring revenue will normally not be used for operating purposes but will be used for one-time capital expenditures or project.

(13) Contracting for services will be considered when cost effective and consistent with labor policies.

(14) Lane County will endeavor to prepare and publish a comprehensive disclosure of its financial affairs in a format intelligible to the interested public with the goal of obtaining the Certificate of Conformance of the Governmental Finance Officers Association, the highest form of recognition in the field of governmental financial reporting.

(15) Lane County will manage its separate funds to insure that one fund does not improperly subsidize another fund.

(16) Lane County will increase efforts to review programs effectiveness to insure maximum return from extremely limited resources. One major effort will be an expanded performance audit capability.

(17) Intergovernment services agreements shall be encouraged wherever services used by several departments can be more effectively provided on a collective basis. Service billings to user agencies will be sufficient to fully recover costs of operation, including depreciation of equipment used to provide the services.

(18) Lane County will strive to maintain a minimum of a 5% Prudent Person Reserve in all funds.

(19) Department expenditures shall not exceed appropriation, and they may not expend more discretionary General Fund dollars than they have in their approved budgets, except upon written board authorization.

(11) The County's cash management program will seek to minimize the overall cost of cash management banking services while maximizing the rate of return on all cash investments, consistent with safety and liquidity requirements of state law.

(12) Nonrecurring revenue will normally not be used for operating purposes but will be used for one-time capital expenditures or project.

(13) Contracting for services will be considered when cost effective and consistent with labor policies.

(14) Lane County will endeavor to prepare and publish a comprehensive disclosure of its financial affairs in a format intelligible to the interested public with the goal of obtaining the Certificate of Conformance of the Governmental Finance Officers Association, the highest form of recognition in the field of governmental financial reporting.

(15) Lane County will manage its separate funds to insure that one fund does not improperly subsidize another fund.

(16) Lane County will increase efforts to review programs effectiveness to insure maximum return from extremely limited resources. One major effort will be an expanded performance audit capability.

(17) Intergovernment services agreements shall be encouraged wherever services used by several departments can be more effectively provided on a collective basis. Service billings to user agencies will be sufficient to fully recover costs of operation, including depreciation of equipment used to provide the services.

(18) Lane County will strive to maintain a minimum of a 5% Prudent Person Reserve in all funds.

(19) Department expenditures shall not exceed appropriation, and they may not expend more discretionary General Fund dollars than they have in their approved budgets, except upon written board authorization.