

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER No. 94-4-7-1 IN THE MATTER OF ESTABLISHING A TEMPORARY NOT-TO-EXCEED 1040 HOURS POSITION, FUNDED BY EXISTING FUNDS, FOR AN OFFICE ASSISTANT POSITION IN THE FLORENCE JUSTICE COURT.

WHEREAS, the Florence Justice Court and the Lane County Sheriff's Office have identified the need for an additional position due to increased workload; and

WHEREAS, the Oregon State Police have withdrawn previously provided data entry support from the Lane County activities in Florence; and

WHEREAS, the Office of Personnel Services has reviewed the need for and evaluated the duties of a clerical support position in Florence; and,

WHEREAS, it is the intent of Lane County to properly classify positions with regard to duties and responsibilities; and

WHEREAS, the funds for the position have been identified and allocated for this function by both the Florence Justice Court, and the Lane County Sheriff's Office; it is hereby

ORDERED that a temporary not-to-exceed 1040 hours position be established for an Office Assistant position in the Florence Justice Court.

DATED this 7th day of April, 1994.

Jerry Rust

Jerry Rust, Chair
BOARD OF COUNTY COMMISSIONERS

FILED

APR 11 1994

COUNTY CLERK
BY *Jerry Dubois*

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