

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO. 94-4-26-2) IN THE MATTER OF AMENDING CHAPTER
) 18 OF LANE MANUAL TO REVISE PARKS
) PROVISIONS REGARDING USER FEES,
) PARK HOURS, PARK RESERVATIONS, AND
) OTHER ADMINISTRATIVE PROCESSES (LM
) 18.005 - 18.135)

The Board of County Commissioners of Lane County orders as follows:

Chapter 18 of Lane Manual is hereby amended by removing and substituting the following pages:

REMOVE THESE PAGES

INSERT THESE PAGES

18.005 - 18.105 to
18.135(2) - 18.135(7),
i.e. 18-1 to 18-7
(a total of seven pages)

18.005 - 18.105 to
18.135(2) - 18.135(7),
i.e. 18-1 to 18-7
(a total of seven pages)

Said pages are attached hereto and incorporated herein by reference. The purpose of this amendment is to revise parks provisions regarding user fees, park hours, park reservations, and other administrative processes (LM 18.005 - 18.135).

Adopted this 26th day of April, 1994.

Jerry Rust

 Chair, Lane County Board of
 Commissioners

FILED

APR 28 1994

COUNTY CLERK
BY *[Signature]*

APPROVED AS TO FORM
 DATE 4-18-94 Lane County
[Signature]
 OFFICE OF LEGAL COUNSEL

IN THE MATTER OF AMENDING CHAPTER 18 OF LANE MANUAL TO REVISE PARKS PROVISIONS REGARDING USER FEES, PARK HOURS, PARK RESERVATIONS, AND OTHER ADMINISTRATIVE PROCESSES (LM 18.005 - 18.135) bcj/8115

P A R K S

18.005 Definitions. For the purposes of LM 18.005 to LM 18.145, unless the context requires otherwise, the following words and phrases shall mean:

County Park. Any real property or rights in property heretofore or hereafter acquired by Lane County and designated by the Board as County Forest, Public Park or Recreational Area.

Parks Manager. The manager of the Parks Division of the Department of Public Works.

Dusk. One-half hour after sunset as officially established by the National Weather Service in Eugene, Oregon.

18.100 Season and Hours of Operation. The following schedule for the operation of County parks is established:

- (1) DAY USE AREAS
 Year Round 8 a.m. - Dusk
 Exceptions: Baker Bay, Jasper, Orchard Point,
 Richardson, Winberry:
 Winter Season (11/1 - 3/31) Closed
- (2) MARINAS
 Baker Bay, Orchard Point, Richardson:
 4/1 - 9/30 Open
 10/1 - 3/31 Closed
 Lowell: Open Year Round
- (3) CAMPGROUNDS
 Baker Bay:
 4/1 - 10/31 Open
 11/1 - 3/31 Closed
 Camp Lane:
 5/1 - 10/31 Open
 11/1 - 4/31 Closed
 Harbor Vista: Open Year Round
 Richardson:
 4/15 - 10/15 Open
 10/16 - 4/14 Closed

18.105 Park Closure and Emergency Rules. The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to close to public use any County park or portion thereof, or restrict the times when the same shall be open to such use, or limit or prohibit any recreational use, or establish emergency rules governing park use for up to thirty (30) days whenever such action is necessary to protect the health or safety of the public or to prevent damage to the park or any of its facilities.

18.110 Fees.

(1) The following schedule of user fees is established:

(a) Admission

Daily, per vehicle:

Jasper Park	\$ 2.00
Baker Bay Park	\$ 3.00
Orchard Point Park	\$ 3.00
Richardson Park	\$ 3.00
Winberry Park	\$ 3.00

Season pass, per vehicle \$ 30.00

Season pass, after July 31 \$ 15.00

(b) Group Picnic Reservations

Per Unit, Per Day:

Baker Bay Park	\$ 25.00
Jasper, Orchard Point, Lowell, and Richardson Parks	\$ 50.00

(c) Resident Camping (Camp Lane)

Overnight Campers

Per Person, Per Day \$ 5.00

Minimum per Day \$150.00

Day use visitors \$ 3.00

(d) Campsite Rental

Per Campsite, Per Day:

Baker Bay:
Tent Site \$ 10.00Harbor Vista:
Tent Site \$ 10.00
Electric & Water \$ 12.00Richardson:
Electric & Water \$ 14.00

Additional vehicle in campsite \$ 5.00

Group Camp Area, Rental Fee \$ 30.00

Group Camp Area, Reservation Fee \$ 10.00

Use of dump station \$ 2.00

Firewood, per bundle \$ 2.50

(e) Special Use Facilities

Park Rental, Per Day:

Zumwalt Park:
Groups less than 150 \$ 50.00Groups greater than 150
Set by Parks Mgr/no
less than \$ 50.00(f) Moorage

Baker Bay Park (Seasonal only)

Single Berth (8' wide) \$181.50

Single Berth (10' wide) \$201.50

On-shore Berth \$100.00

Lowell Park

Single Berth (8' wide)
Year Round \$350.00

Six Months \$175.00

Monthly \$ 47.00

Weekly \$ 15.00

Daily \$ 5.25

18.110(1).

Lane Manual

18.115(1)

Orchard Point Park

Double Berth (7'6" wide)

Seasonal	\$171.50
Monthly	\$ 49.00
Weekly	\$ 17.50
Daily	\$ 6.00

Single Berth (9' wide)

Seasonal	\$231.50
Monthly	\$ 70.00
Weekly	\$ 24.50
Daily	\$ 8.00

Single Berth (10' wide)

Seasonal	\$261.50
Monthly	\$ 82.00
Weekly	\$ 28.00
Daily	\$ 9.50

Richardson Park

Single Berth (8' wide)

Seasonal	\$216.50
Monthly	\$ 64.50
Weekly	\$ 21.00
Daily	\$ 7.00

Single Berth (9' wide)

Seasonal	\$231.50
Monthly	\$ 70.00
Weekly	\$ 24.50
Daily	\$ 8.00

Single Berth (10' wide)

Seasonal	\$261.50
Monthly	\$ 82.00
Weekly	\$ 28.00
Daily	\$ 9.50

Use of Pump Out Station \$ 2.00

(g) Special Use Permits

Administrative processing fee \$ 20.00

(2) The Board delegates to the Parks Manager the authority as the Board's duly-authorized agent to negotiate with groups and organizations the payment of user fees on a lump sum or flat rate basis in lieu of the established fee schedule as long as such payment provides revenue at least equal to that which would accrue through application of the fee schedule. The Parks Manager has authority to negotiate a lesser fee with non-profit youth service organizations in exchange for services within the park system.

18.115 Admissions.

(1) Admission fees shall be charged from Memorial Day Weekend through Labor Day Weekend as follows:

Orchard Point, Richardson and Winberry:

Weekends and Holidays	8 a.m. - 7 p.m.
Weekdays	11 a.m. - 7 p.m.

Orchard Point and Richardson:

July 4th Special Hours 8 a.m. - 8 p.m.

Jasper: Weekends & Holidays 9 a.m. - 5 p.m.

Baker Bay: 9 a.m. - 5 p.m. Daily

(2) An admission fee shall be paid for all vehicles, including motorcycles and motor bikes, entering a fee park during the hours of fee collection except as follows:

(a) Vehicles belonging to the Corps of Engineers or Lane County, its agents and concessionaires (including their personal guests),

(b) Vehicles belonging to an agency providing public transportation service to a park,

(c) Vehicles exhibiting a weekly or monthly moorage rental receipt,

(d) Vehicles exhibiting a valid Lane County campsite rental receipt,

(e) Vehicles exhibiting a season or group event pass.

(3) The following admission passes will be issued:

(a) Season Pass - Allows admission to all County fee parks. Pass must be affixed to vehicle.

(b) Group Event Pass - Organizations holding group picnics or other events may choose to pay admission for their members on a lump sum basis. Passes will be issued by the organization and collected in lieu of a daily admission ticket. Payment will be made at the end of the event in accordance with the number of passes collected.

(4) Daily admission fees will be refunded if a vehicle exits a park within 15 minutes of entering. No refunds are given for season passes.

(5) Replacement passes will only be issued upon written notification to the Parks Manager detailing the circumstances under which the pass was lost, destroyed, or stolen. The pass holder will certify that the replacement pass will not be transferred to another party and that the replacement pass will be returned to the Parks Division if the original pass is found.

18.120 Group Picnic Areas.

(1) Group picnic areas may be reserved for use during the period of May 1 through September 30. Reservations are on a first come, first served basis and may be made any time after the second Monday in January of the year in which the park will be used. Groups with reservations have priority over others for use of the group picnic shelter, BBQs and picnic tables; other areas of the park are available to all on a first come, first served basis.

(2) Reservation cancellations should be made as early as possible to enable use of the picnic area by others. Reservation cancellations may be made at least 30 days or more before a scheduled event without penalty. If a reservation is canceled within 30 days of a scheduled event, the reservation fee will be retained. Forfeiture of the reservation fee will be waived if the area is rented by another party.

(3) Refunds will not be given for rained-out events; however, the event may be rescheduled for another day during the same season without payment of an additional reservation fee.

18.125 Moorage.

(1) Reservations:

(a) Lowell Marina - Reservations are taken year round.

(b) Orchard Point, Richardson, and Baker Bay Marinas - Reservations are taken for the season (approximately April 1 - October 1, depending on reservoir level)

(c) Existing Seasonal Moorage Holders:

(i) Renewal Period - Reservations for the same slip must be received prior to the first Saturday in March.

(ii) Exchange Period - Former moorage slip may be exchanged for any slip remaining in the same marina after renewals are completed. Exchanges must be received prior to the second Saturday in March.

(d) New Seasonal Moorage Applicants:

(i) Waiting List - All slips which become vacant during the season or are remaining after the renewal and exchange periods will be allocated according to size in priority date sequence to persons on the waiting list. Applicants will only be added to the list after supplying a copy of their State Marine Board registration. Waiting list priority dates are not transferable with the sale of a boat.

(2) Due to the demand for moorage slips, Lane County reserves the right to assign slips and to utilize vacant slips to maximize use of its marinas.

(3) Moorage slips may not be sub-let, nor are they transferable with the sale of a boat. Persons purchasing a boat currently moored in a County marina may, with the moorage holder's permission continue to moor the boat for the remainder of the season. The new owner must use the waiting list process to obtain a slip for the following season. Moorage holders who have purchased a new boat requiring a different size slip, may request an exchange during the exchange period.

(4) Size Limitations:

(a) Orchard Point - Vessels which project seven feet or more beyond the berth cannot be accommodated except in the southerly rank. Vessels in the southerly rank must be at least 23 feet in length.

(b) Richardson - Vessels longer than 29 feet and/or 10 feet in width cannot be accommodated.

(c) Lowell - Vessels longer than 29 feet and/or 10 feet in width cannot be accommodated.

(5) All marina moorage applicants shall provide a copy of their State Marine Board registration if requested by the Marina Manager.

(6) Each seasonal moorage holder at Orchard Point and Richardson marinas will be issued one season admission pass and one gate key. Persons renting a moorage slip on a weekly or monthly basis will be granted free admission by presenting a copy of their rental agreement to the admissions fee collector. Additional passes may be purchased from the fee collector. Additional or replacement keys may be purchased from the Marina Manager.

(7) Refunds for cancellation of a seasonal moorage will be prorated at the monthly rate with charges assessed as of April 1. Persons canceling a seasonal moorage do not have renewal or exchange rights for the following season. Season admission pass and keys are to be returned to the Marina Manager upon application for refund. No refunds are given for season passes or purchased keys. Monthly moorages will be prorated at the weekly rate and weekly moorages will be prorated at the daily rate.

18.130 Campgrounds.

(1) Reservations are not available for regular, nongroup campsites at Lane County campgrounds. Group campsites may be reserved on a first come, first served basis any time after the second Monday in January of the year in which the campsite will be used. A reservation fee must be paid in addition to the campsite rental fee. This fee is not refunded in case of a cancellation. Reservation cancellations may be made at least 30 days or more before the date of use without penalty. If a reservation is canceled within 30 days of the date of use, the campsite rental fee will be retained. Forfeiture of the rental fee will be waived if the area is rented by another party.

(2) Lane County campgrounds are designed for self-registration. Campers should complete registration within one-half hour of arrival.

(3) Regular, non-group campsites may be occupied by a maximum of two vehicles or one vehicle and trailer.

18.135 Resident Camping (Camp Lane).

(1) Camp Lane is available from May 1 through October 31 by reservation only to organizations and groups. Reservations for commercial purposes are not accepted.

(2) The number of persons on the premises at any one time shall be limited to 180. Violation may result in the closure of the camp until the situation is remedied and/or may result in immediate termination of the renter's use of the premises.

(3) The daily fee applies to all persons over two years of age. Check in time is 1:00 p.m. and check out time is 11:00 a.m. The per person fee will be charged for each person who stays overnight at the camp. The group will be charged \$3.00 for any day use visitor that stays at the camp more than one hour. Any group which remains at the camp after the check out time will be charged another full day rental based upon the previous day's attendance figure. On a daily basis, the renter is required to fill out an attendance sheet supplied by the Camp Manager and report the total number of overnight campers and day use visitors to the Camp Manager. The Camp Manager retains the right to establish the daily head count.

(4) A \$100 deposit is required to confirm a reservation. The deposit will be applied to charges incurred by renter including rental charge, breakage or loss of equipment, repairs required because of damages caused by renter, and clean-up costs due to inadequate clean-up by renter.

(5) Renter will provide certification of insurance as required by the Lane County Risk Manager.

(6) Reservation cancellations should be made as early as possible to enable use of the camp by others. Reservation cancellations may be made at least 30 days or more before a scheduled event without penalty. If a reservation is canceled within 30 days of a scheduled event, the deposit will be retained. Forfeiture of the deposit will be waived if the area is rented by another party.

(7) Special Rules:

(a) Renter shall prevent the possession and use of alcoholic beverages and illegal drugs in camp during the period of occupancy.

(b) Open fires are allowed only in the fire pits, except during periods of high fire danger when they are completely prohibited. Candles, fuel lamps and other flames shall not be permitted in the sleeping quarters.

(c) Smoking shall not be permitted in the sleeping quarters.

(d) Temporary outlets, lights and extension cords are not allowed.

(e) Dogs (except seeing eye dogs) and pets are not allowed at camp.

(f) Camp notices and signs are allowed only on surfaces that will not be damaged by the use of tape. All other fasteners are prohibited.

(g) Campers may not climb any trees.

(h) Unless an exception is granted by the Camp Manager, games will be held only in the sand area. Tents may not be set up on lawns, nor may campers sleep on lawns.

(8) The Camp Manager is the official representative of Lane County and has authority to inspect facilities at all times, to interpret regulations, to judge the acceptability of sanitation and clean-up, and to determine the manner in which charges shall be assessed.