

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDINANCE NO. 12-92) IN THE MATTER OF AMENDING CHAPTER 3
) OF LANE CODE TO DESCRIBE THE
) FUNCTIONS OF THE OFFICE OF COUNTY
) ADMINISTRATION AND DECLARE AN
) EMERGENCY

The Board of County Commissioners of Lane County ordains as follows:

Chapter 2 of Lane Code is hereby amended by removing and substituting the following page:

REMOVE THIS PAGE

INSERT THIS PAGE

2.110(4) - 2.110(4),
i.e. 2-5
(a total of one page)

2.110(4) - 2.115(2),
i.e. 2-5
(a total of one page)

Said page is attached hereto and incorporated herein by reference. The purpose of this substitution is to describe the functions of the Office of County Administration and declare an emergency.

An emergency is hereby declared to exist and this Ordinance, being enacted by the Board in the exercise of its police power for the purpose of meeting such emergency and for the immediate preservation of the public peace, health and safety, shall take effect immediately upon adoption.

Enacted this 14th day of October, 1992.

FILED

OCT 28 1992

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Chair, Lane County Board of Commissioners

COUNTY CLERK
BY *9/18/92* *Shirley DePois* *Jane Burger*

Recording Secretary for this Meeting of the Board

IN THE MATTER OF AMENDING CHAPTER 3 OF LANE CODE TO DESCRIBE THE FUNCTIONS OF THE OFFICE OF COUNTY ADMINISTRATION AND DECLARE AN EMERGENCY

bj/6287

12-92

2.110(4)

Lane Code

2.115(2)

(f) The preparation of administrative regulations and policies to carry out the efficient operation of the County .

(g) Enforcement of ordinances, orders, rules, regulations, procedures and policies adopted by the Board.

(h) Preparation and submission of an annual report on the status of County operations.

(i) Performance of other duties as the Board directs.

2.115 Additional Functions of the Office of County Administration.

(1) The Office shall have all those functions deemed necessary by the Board.

(2) Specifically, the Office shall have the following functions in addition to those responsibilities noted in LC 2.110 above:

(a) Community relations functions, to include internal publications, external communications, media liaison, community organization liaison, advisory committee liaison, citizen assistance, information center, publication coordination and graphics support services.

(b) Agenda management, Clerk of the Board functions and support staff functions for the Board.

(c) Intergovernmental relations staff functions for the Board.

(d) Development and maintenance of the Lane County Administrative Procedures Manual.

(e) Coordination of Justice Services, as supervised by the County Administrator.

(f) Community and Economic Development functions as supervised by the County Administrator.

13-83; 5.27.83

2-5

WP 1/co/00008/C

17-83; 10.1.83

REV: 1/cr/00171/C

5-85; 7.10.85

8-86; 7.25.86

17-90; 1.18.91