

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

RESOLUTION AND ORDER #)

91-1-30-9)

FILED)

JAN 31 1991)

COUNTY CLERK)
FOR LANE COUNTY OR)

BY *Glenn Dubois*)

) IN THE MATTER OF ACCEPTING AMENDMENT
) #32 TO THE 1989-91 INTERGOVERNMENTAL
) AGREEMENT #20-001 WITH THE STATE OF
) OREGON MENTAL HEALTH AND
) DEVELOPMENTAL DISABILITIES SERVICES
) DIVISION; APPROPRIATING AN
) ADDITIONAL \$128,518 IN REVENUES AND
) EXPENDITURES; ESTABLISHING AN
) ADDITIONAL .5 FTE MENTAL HEALTH
) SPECIALIST POSITION; AND DELEGATING
) AUTHORITY TO THE COUNTY
) ADMINISTRATOR TO SIGN THE LETTER OF
) ACCEPTANCE AND THE SUBSEQUENT
) SUBCONTRACT AMENDMENTS AS PER
) EXHIBIT A

WHEREAS, the Board of County Commissioners has accepted revenues pursuant to the 1989-91 Intergovernmental Agreement #20-001 with the State Mental Health and Developmental Disabilities Services Division; and

WHEREAS, Amendment #32 provides for enhancements in community mental health services defined and funded by the 1989-91 Intergovernmental Agreement #20-001; and

WHEREAS, Lane County must use these revenues in fiscal year 1990-91 through its administrative agency, the Department of Health and Human Services; and

WHEREAS, the Board of County Commissioners as the governing body of Lane County may, in accordance with ORS 294.326(2), appropriate, by resolution, unanticipated revenues and expenditures; and

WHEREAS, this amendment provides for an additional .5 FTE Mental Health Specialist to staff the new Gero-Services Pilot Program; and

WHEREAS, the Board of County Commissioners has authorized and approved subcontracts as listed in Exhibit A attached hereto; now therefore,

IT IS HEREBY ORDERED THAT the Board of County Commissioners accept Amendment #32 to the 1989-91 Intergovernmental Agreement #20-001 with the State Mental Health and Developmental Disabilities Services Division; and further

RESOLVED AND ORDERED THAT the Board of County Commissioners increase the fiscal year 1990-91 budget for the Department of Health and Human Services by the appropriation of \$95,853 in revenues and expenditures in Fund 24, and \$32,665 in revenues and expenditures in Fund 18; and further

ORDERED THAT the Board of County Commissioners establish an additional .5 FTE Mental Health Specialist; and further

ORDERED THAT the Board of County Commissioners delegate authority to the County Administrator to sign the contract amendment and subsequent subcontract amendments as per Exhibit A hereto attached.

DATED this 30th day of January, 1991.



Jack Roberts, Chair
BOARD OF COUNTY COMMISSIONERS

APPROVED AS TO FORM

Date 1-16-91 Lane county



OFFICE OF LEGAL COUNSEL

IN THE MATTER OF ACCEPTING AMENDMENT #32 TO THE 1989-91 INTERGOVERNMENTAL AGREEMENT #20-001 WITH THE STATE OF OREGON MENTAL HEALTH AND DEVELOPMENTAL DISABILITIES SERVICES DIVISION; APPROPRIATING AN ADDITIONAL \$128,518 IN REVENUES AND EXPENDITURES; ESTABLISHING AN ADDITIONAL .5 FTE MENTAL HEALTH SPECIALIST POSITION; AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN THE LETTER OF ACCEPTANCE AND THE SUBSEQUENT SUBCONTRACT AMENDMENTS AS PER EXHIBIT A

REQUEST FOR BUDGET ADJUSTMENT A*

DATE: 1/9/91

DEPT: HHS

REQUEST AFFECTS:

- EXPENDITURES
- REVENUES

- INTER-DEPARTMENTAL TRANSFER
- INTER-FUND TRANSFER

- SUPPLEMENTAL BUDGET
- INTRA-DEPARTMENTAL TRANSFER

BUDGET ACCOUNT NUMBER		CURRENT APPROPRIATION		REQUESTED CHANGE		APPROVED CHANGE		NEW BALANCE	
FUND	ORGN	OBJECT	PGM	PERS YRS	\$ INC (\$ DEC)	PERS YRS	\$ INC (\$ DEC)	PERS YRS	\$ AMOUNT
18	0427	45261	440	1	1170931	1	32665		
24	0427	45261	610	1	301538	1	833		
24	0427	45261	100	1	621266	1	(454)		
24	0427	45261	130	1	458725	1	(5080)		
24	0427	45261	150	1	583894	1	7733		
24	0427	45261	160	1	768722	1	75743		
24	0427	45140	150	1	144547	1	17078		

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REF #

I certify that no expenditure or liability has been, or will be, committed or incurred against funds represented by this transfer until such time as this transfer is approved by the Board of County Commissioners.

Signature of Department Head: *[Signature]* Date: 1/9/91

Approval of Management & Budget Dir. Date

Director of Finance Date

Journal Entry Posted By Date

Request Initiated By: *[Signature]* Date: 1/9/91

REASON FOR REQUEST:

To appropriate changes from MOD 32 State Mental Health Div as per Board Order # 91-1-

* * * REQUEST FOR BUDGET ADJUSTMENT * *

DATE: 1/9/91

REQUEST AFFECTS:

DEPT: HHS

TYPE OF REQUEST:

- SUPPLEMENTAL BUDGET
- INTRA-DEPARTMENTAL TRANSFER
- INTER-DEPARTMENTAL TRANSFER
- INTER-FUND TRANSFER

Grant Resolution

- EXPENDITURES
- REVENUES

BUDGET ACCOUNT NUMBER		CURRENT APPROPRIATION		REQUESTED CHANGE		APPROVED CHANGE		NEW BALANCE			
FUND	ORGN	OBJECT	PGM	PERS YRS	\$ AMOUNT	PERS YRS	\$ INC (\$ DEC)	PERS YRS	\$ INC (\$ DEC)	PERS YRS	\$ AMOUNT
18	0427	66110	440		2000		419				
18	0427	66910	440		25421		32246				
24	0427	66910	010		32894		83.3				
24	0427	62110	100		3000		(838)				
24	0427	61910	160		7838835		76127				
24	0427	51000	150		567058		4677				
24	0427	56000	150		191839		2242				
24	0427	61110	150		71857		9476				
24	0427	61420	150		3885		1000				
24	0427	61510	150		484		1916				
24	0427	61520	150		1206		1000				
24	0427	62140	150		421		1000				

Request Initiated By: J. Smart Date: 1/9/91

REASON FOR REQUEST:
To appropriate changes
from MOD 32 State
Mental Health Dev. a-
per Board Order
90-1-

I certify that no expenditure of liability has been, or will be, committed or incurred against funds represented by this transfer until such time as this transfer is approved by the Board of County Commissioners.

[Signature] - 1/9/91
 Director of Department Head

Approval of Management & Budget Dir. _____ Date _____

Director of Finance * * * * * Date _____

Journal Entry Posted By _____ Date _____

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REF #	FUND	ORGN	OBJ
	PCM	REF	\$AMT



POSITION ADJUSTMENT REQUEST

TYPE OF ACTION

- Add Delete Post
- Reassign / Reclassify Position
- Add / Subtract / Transfer \$
- Adjust Hours / Dates
- Other _____

POSITION

Authorized Class Title MH Specialist
 Authorized Class # B012
 Dept. & Division # 0427
 % Time Authorized 50
 Bargaining Unit & Subgroup # 0101

POSITION POSTING

Is the Position Vacant? Yes No
 If No, Give Occupants Name and Expected Termination Date _____

- If Promotional, CHECK HERE If Grant \$, CHECK HERE
- DO YOU Standard Recruiting Announcement
 WISH: Standard with Attached Requirements
 Special Recruitment with Dept. Input
 Training Overlap (Give reason, duration & cost in COMMENTS)

Personnel Use Only

Posting # _____
 New Re-open _____
 Open On _____
 Close On _____
 Hourly \$ _____
 Biweekly \$ _____
 Monthly \$ _____

POSITION ADD / DELETE OR CHANGE

- Transfer (attach form M70-103)
- Supplemental Grant Resolution
- Budget Unaffected
- Requested Budget

Fund 24 Category 51
 Job Share? Yes No
 Summary Position? Yes No
 Status (A, I or H) A

County Administration Use Only

AUTHORIZATION

Board Order # _____
 Supplemental # _____
 Transfer # _____

Starting Date 2/25/91 Ending Date 1/1/91

POSITION ADDS

Salary : as of 212591 STEP 02
 Merit : as of 1/1 _____
 Other : type _____ \$ Amount _____
 Program Distribution # 150 100%
 # _____ % # _____ %
 # _____ % # _____ %

POSITION CHANGES

PGM #	Current Appropriation	Requested \$ Change +or-	New Balance
<u>150</u>	<u>0</u>	<u>4677</u>	<u>4677</u>

COMMENTS

SIGNATURES OF APPROVAL

[Signature] 3605 1/19/91
PREPARED BY PERSONNEL DATE

[Signature] 1/19/91
PERSONNEL DIRECTOR OR REPRESENTATIVE DATE

PERSONNEL DIRECTOR DATE

MANAGEMENT ANALYST



Department of Human Resources

MENTAL HEALTH AND DEVELOPMENTAL DISABILITY SERVICES DIVISION

2575 BITTERN STREET NE, SALEM, OREGON 97310-0520

VOICE:

TDD - NONVOICE: (503) 373-1449

December 12, 1990

The Honorable Bill Rogers
Chairman, Lane County
Board of Commissioners
Lane County Courthouse
Eugene, Oregon 97401

1989-91 INTERGOVERNMENTAL AGREEMENT/CONTRACT
#20-001
Amendment #32

Dear Commissioner Rogers:

Please find enclosed revisions to the 1989-91 Intergovernmental Agreement/Contract. This amendment is under authority of Part II, Section I, Subsection G-J, Amendment and Termination. If you concur with this amendment please send written acknowledgement by January 12, 1991 to the Community Contracts Section, Mental Health Division. If you do not agree to the amendment, please contact Alan Sternberg at 373-7827 as soon as possible so that we may initiate negotiations. Your written response is extremely important because the payment schedule must continue in effect until such time as an official acknowledgement of the amendment and its effective date has been established.

If implementation of this amendment will cause a change in services and/or service providers, an updated Provider Information Report must accompany your official acknowledgement.

Thank you for your continuing support of community mental health services.

Sincerely,

Oliver W. Johnson, Manager
Community Contracts Section
Administrative Services
Division Contracting Officer

OWJ:L

cc CMHP Director
Accounting Section
Contract File
Executive Department

DEC 14 1990



Department of Human Resources

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MENTAL HEALTH AND DEVELOPMENTAL DISABILITY SERVICES DIVISION

2575 BITTERN STREET NE, SALEM, OREGON 97310-0520

VOICE

TDD - NONVOICE (503) 373-1449

1989-91 INTERGOVERNMENTAL AGREEMENT

PART I: AMENDMENT # 32

AGREEMENT FINANCIAL SUMMARY

DATE ISSUED: December 12, 1990

AGREEMENT NUMBER: #20-001

AGREEMENT PERIOD: July 1, 1989 Through June 30, 1991

LOCAL GOVERNMENT UNIT: Lane County

125 East 8th Street

Eugene, OR 97401

	<u>PART I-A</u>	<u>PART I-B</u>	<u>TOTAL</u>
1989-90:	\$8,476,119	\$2,054,147	\$10,530,266
1990-91:	\$11,193,559	\$1,978,146	\$13,171,705
			BIENNIAL TOTAL: \$23,701,971

THIS AMENDMENT IS REFLECTED IN REVISIONS TO THE ATTACHED DOCUMENTS:

Part I - Notes and Special Conditions

Part I-A & I-B, 1990-91

Part IIIs, #87, 88, 89

14c-6
4-06-89

MHD/CCS#0356

Part I - Notes and Special Conditions

Notes

This amendment includes the following actions:

1. Local Administration (LA 01) is increased for 1990-91 as follows:
 - a. \$660, as an enhancement of DD funds added in Note #8.
 - b. \$173, as an enhancement of DD funds added in Note #14.

2. Mental Health Services MED General Funds are shifted to bring Medicaid allocations for affected service elements into compliance with Division's required 35% minimum. This action is effective 7/1/90.
 - a. Community Support Services (MED 23) is decreased \$6,604 and 2 slots in Part I-A.
 - b. Community Treatment Services (MED 27) is decreased \$5,080 and 3 slots in Part I-A.
 - c. Community Support Services (MED 23) is increased \$18,045 and 5 slots in Part I-B.
 - d. Supported Housing (MED 33) is increased \$13,845 and 6 slots in Part I-B.

3. Community Hospital Services (MED 24) is increased \$32,246, in Part I-A for 1990-91, to reimburse County for costs in the element when committed clients were diverted to local hospitalization because state hospitals were full. This is a one-time only increase, and will not be added to the base budget for the 1991-93 biennium. These funds will be paid in a lump sum after County's acceptance of this action.

4. Special Projects (MED 37) is awarded funds for 1990-91, as shown below, to begin implementation of a Gero-Services Pilot Program (GSPP). These funds are for staff, and services specified in Special Condition #32.1. This action is effective 11/1/90.
 - a. MED 37 is awarded \$7,733 in Part I-A.
 - b. MED 37 is awarded \$17,078 in Part I-B.

These allocations are based on projections that GSPP staff will provide approximately 7 hours per week of Medicaid billable services.

5. MED 37 is further increased \$419 in Part I-A, to reimburse County for the purchase of a computer emulation board. This equipment enables Lane County Psychiatric Hospital's computer to access the Oregon State Executive Department and Department of Human Resources mainframe computers. This is a one-time only increase, and will not be added to the base budget for the 1991-93 biennium. These funds will be paid in a lump sum after County's acceptance of this action.
6. Developmental Disability service elements are increased for 1990-91 as shown below, to provide services for 1 person in order to prevent that person's admission or readmission to a state institution. This action is effective 9/1/90.
 - a. Activity Center (DD 40) is increased \$9,190 and 1 service unit, in Part I-A.
 - b. Non-Relative Foster Care (DD 58) is increased \$8,004 and 1 service unit, in Part I-B.
7. Developmental Disability service elements are further increased for 1990-91 as shown below, to provide services for another person in order to prevent that person's admission to a state institution. This action is effective 11/1/90.
 - a. Activity Center (DD 40) is increased \$7,263 and 1 service unit, in Part I-A.
 - b. Residential Facilities (DD 50) is increased \$18,559 and 1 service unit, in Part I-A.
 - c. Transportation (DD 53) is increased \$1,403 and 1 service unit, in Part I-A.
 - d. DD 50 start-up funds are increased \$3,000 in Part I-B, subject to Special Condition #32.2.
8. Developmental Disability service elements are increased for 1990-91, as shown below, to implement the services in the County's "Plan Amendment For Community Wait-List Funds" approved by Division.
 - a. Activity Center (DD 40) is increased \$1,920 in Part I-A as an enhancement for 1 slot, effective 9/1/90. Required service units remain unchanged.
 - b. Supported Employment (DD 43) is increased \$2,303 in Part I-A as an enhancement for 1 slot, effective 7/1/90. Required service units remain unchanged.

- c. Semi-Independent Living Programs (DD 47) is increased \$6,896 and 0.5 service unit in Part I-A, effective 11/1/90.
 - d. Residential Facilities (DD 50) is increased \$5,375 in Part I-A as an enhancement for 4 slots: 2 effective 8/1/90, and 2 effective 9/1/90. Required service units remain unchanged.
 - e. DD 40 is awarded \$4,600 in Part I-B as start-up funds for Community Wait-List Project slots, subject to Special Condition #32.2.
9. Developmental Disability service elements are revised in Part I-A for 1990-91, as shown below, to transfer vocational services for an individual (under CIP II Project #68) from one subcontract provider to another. Effective 9/1/90.
- a. DD 40 is increased \$9,577 and 1 service unit.
 - b. DD 43 is decreased \$9,578 and 1 service unit.
10. DD 40 is further increased \$12,304 in Part I-A, effective 7/1/90. This is an enhancement for 39 Work Activity Center slots to maintain current staffing levels and intensive job-training supports needed by individuals in the program. Required service units remain unchanged.
11. Developmental Disability service elements are reduced for 1990-91, as shown below, to reflect the delayed start of new services added in Amendment #23, Note #2, for individuals on the Adult Community Wait List for Supported Employment services. The savings resulting from the delayed start are transferred to start-up. These actions are effective 7/1/90.
- a. DD 43 is reduced \$11,200 in Part I-A, and service months are reduced from 124 to 99. Required service units remain unchanged.
 - b. DD 48 is reduced \$838 in Part I-A. Required FTEs remain unchanged.
 - c. DD 53 is reduced \$1,606 in Part I-A, and service months are reduced from 124 to 99. Required service units remain unchanged.
 - d. DD 43 start-up funds are increased \$13,644 in Part I-B, subject to Special Condition #32.2.
12. Developmental Disability service elements are increased for 1990-91 as shown below, to provide services for a person in order to prevent that person's admission to a state institution. This action is effective 10/1/90.
- a. DD 47 is increased \$3,600 and .25 service units, in Part I-A.

- b. DD 47 start-up funds are increased \$1,000 in Part I-B, subject to Special Condition #32.2. This is a one-time-only increase for apartment set-up costs for the person.
13. Note #4 of Amendment #29 is revised in part to reflect a change in how funds are to be used. Specifically, the provision that funds are ". . . to hire 2 Direct Care Staff as an enhancement of services for the element." is replaced with ". . . to hire additional direct care staff, and provide for staff salary adjustments and increases in insurance costs."
14. Non-Relative Foster Care (DD 58) limitation in Part I-B is increased \$4,324 and 1 slot for 1990-91. This increase is to serve an individual who was a Children's Services Division client and is no longer eligible for CSD services because of reaching 21 years of age. Effective 8/1/90.
15. Reimbursement limitation is awarded for A&D Marijuana Diversion services, under new service element designations in Part I-B, effective 1/1/91. The awards are:
- a. Marijuana Education (A&D 87) is awarded \$497.
 - b. Marijuana Treatment (A&D 88) is awarded \$3,121.
 - c. Marijuana Evaluation Specialists (A&D 89) is awarded \$863.

Service standards for these new elements are described in the Part IIIs included in this amendment.

These actions increase the 1989-91 Agreement \$172,736 to \$23,701,971.

Special Conditions

- 32.1 Funds awarded for implementation of a Gero-Services Pilot Program (GSPP) are subject to the following requirements:
- a. Staff Composition. Staffing for GSPP will consist of the following:
 - 1) Geriatric Specialist (gerospecialist) - 0.5 FTE Mental Health Specialist or Mental Health Nurse.
 - 2) Psychiatric consultation.
 - 3) Support services staff - adequate FTE to support program requirements.

- 4) Mental Health Nurse - the existing 0.5 FTE Mental Health Nurse, currently managing most of County's gero-clients, will be designated as an adjunct staff to this pilot program by 1/31/91.
- b. Staff Qualifications. The gerospecialist must:
- 1) Qualify as a Qualified Mental Health Professional.
 - 2) Have training or experience in geriatrics.
 - 3) Be able to provide direct services and conduct program development activities.
- c. Staff Training. Specialized training and education in geriatric mental health, beyond minimum entry-level requirements, will be provided to GSPP staff.
- d. Provision of Services. Services will be provided as described below:
- 1) GSPP staff will provide direct services to 10-22 eligible Lane County clients. The number to be served within this range will depend on the ratio of Community Support Services to Community Treatment Services type clients.
 - a) Eligible clients are those who are: over age 60, residing in nursing homes, at risk of placement in Oregon State Hospital's Geropsychiatric Treatment Program (GTP), and/or being discharged from GTP. Exemptions from these criteria may be requested by phone from Division's Office of Mental Health Services (OMHS), on a case-by-case basis.
 - b) The level of direct service to be provided to GSPP clients, depending on the severity of client problems and service needs, will be similar to that provided to clients enrolled in Community Treatment Services (MED 27) or Community Support Services (MED 23).
 - 2) In addition, GSPP staff will:
 - a) Provide hospital/community liaison services for eligible Lane County clients in GTP who are being discharged to the community, with the goal of reducing to and maintaining an ADP of 8 persons or less at GTP.
 - b) Perform Pre-Admission Screening and Annual Resident Review (PASARR II) evaluations upon referral. Reimbursement for these evaluations will be executed through separate contract amendments.

- e. Maintaining Clinical Records. Record-keeping and documentation for GSPP clients receiving direct services will be as required in OAR 309-32-310 through 309-32-430 for Community Support Services.
 - f. Provision of Training and Consultation. GSPP staff will provide on-going training and consultation to primary caregivers for persons receiving treatment as a result of PASARR evaluations. Primary caregivers are those such as long-term care and Senior and Disabled Services Division staff.
 - g. Interagency Coordination. GSPP will demonstrate its active participation in furthering interagency program development through such actions as attendance at meetings and participation in case staffing with local agencies serving elderly persons with mental health needs.
 - h. Program Review. A review of GSPP contract requirements met, treatment services provided, and populations served will be conducted periodically with OMHS staff.
- 32.2 Start-up funds are subject to the requirements in Exhibit #1, attached.

(lane12/12/90)

SPECIAL CONDITIONS FOR START-UP

Payment of start-up funds is subject to the following requirements and any other special conditions which are specified in the Agreement (or direct contract).

1. Basis and Method of Payment

Start-up funds are paid for allowable expenses limited to those listed in Attachment 1(a) for each respective program area. Use of start-up funds for any cost other than those listed must be prior-approved by the Division.

At any time after execution of this Agreement or amendment(s) awarding start-up funds, county (or direct contractor) may request an advance of funds they anticipate using in the subsequent 90 days. Such requests may only be made on forms prescribed by the Division. A line-item budget(s) must also be submitted if expenses are planned for items not included in the Division's list of allowable expenditures or if a line-item budget was specifically required in special conditions to the Agreement/amendment for all or a portion of the funds being requested.

2. Start-Up Expenditure Documentation Maintained by County/Direct Contractor

The county/direct contractor will obtain and maintain for inspection at the Division's discretion, an expenditure report from each subcontractor who was a recipient of these start-up funds. The report must include the following by service element:

- o The amount advanced by service element;
- o The amount expended on each allowable category and the amount expended on each item in a line-item budget prior-approved by the Division.
- o An inventory listing all furnishings and fixtures, real property, vehicles, and capital acquisitions exceeding \$100 in value. The inventory must be aggregated by the physical location at which the property/items are in use.
- o Copies of all subsequent agreements awarding start-up funds, and enjoining subcontractors to execute dedicated use agreements and other security documentation described in this chapter.
- o The county/direct contractor shall require subcontractors to maintain supporting documentation for all expenditures, (i.e., receipts).

ALLOWABLE START-UP EXPENDITURES
(DD/MED)

BOOK 146 PAGE 0376

Policies: Start-Up funds:

1. Must be expended consistent with the county's request for payment of start-up funds, and/or any required line-item budget, as approved by the Division.
2. Must be expended only for items and services listed below;
3. Must not be used for County/Direct Contractor administrative or overhead costs;
4. Must not be used for personal services, facility costs (as defined below) or equipment lease costs (including vehicle leases) in any month in which the provider receives Division-funded service payments, or room & board payments from clients. If, however, some or all clients in a new program are enrolled after the first day of the month, and this delay results in a loss of service payment or room & board revenue, start-up funds may be used to make up for those lost revenues; and
5. Are subject to dedicated use requirements and other procedures for securing the State's interest, as described in the MHDDSD Financial Procedures Manual.

Exceptions to the policies stated above and/or the list itemized below must be approved in writing by the appropriate MHDDSD Program Office.

Allowable Costs* (includes costs incurred during client trial visits)

1. Personal Services: Salaries and wages, payroll tax and fringe benefit costs incurred prior to the date clients are enrolled.
2. Facility Costs:
 - a. Rental/lease payments and deposits;
 - b. Property taxes and maintenance fees not included in rental, lease or mortgage payments;
 - c. Utility costs, including hook-up fees;
 - d. Equipment rental costs.
3. Services & Supplies:
 - a. Program and office supplies;
 - b. Staff training (e.g., training materials, trainer fees, etc.);
 - c. Staff local, not out of state, travel costs;
 - d. Initial supplies of food, maintenance and housekeeping items;

SPECIAL CONDITIONS

Activity Center and Alternative Vocational CIP II Services
Initiated in the 1989-91 Biennium

Vocational Services: Implementation of CIP services contracted under Activity Centers (DD 40) in this amendment must not increase the number of individuals in DIVISION-funded traditional facility-based services in the COUNTY. DD 40 slots added for CIP clients in this amendment must meet either the Special Conditions for CIP II Activity Center Services, or for Alternative Vocational Programs, as specified below.

1. CIP II Activity Center Services: For each person served with DD 40 funds in this amendment and who will not meet federal Supported Employment outcome criteria, the COUNTY will:
 - a. Transfer one individual now receiving facility-based services to supported employment services;
 - b. Complete an initial assessment and annual reviews of the reason(s) for the facility-based placement, supported by information in the client's Individual Habilitation Plan/Individual Support Plan (IHP/ISP), and documenting:
 - a) that the individual chose the sheltered employment environment and/or there is currently no supported employment available which fits the individual's needs and abilities; and,
 - b) the technical assistance or special resources needed, if any, to be able to place the individual in supported employment.
 - c. Provide a minimum of 25 hours per week of employment services which meet standards and requirements in Part III of this Agreement.
2. Alternative Vocational Programs: The COUNTY may expend DD 40 funds to provide alternative vocational services based on the following:
 - o Client is retirement age;
 - o Client's choice of an alternative;
 - o Client's medical condition;
 - o Temporary job loss;
 - o Documented potential for loss of medical benefits if employed in a DD 40 slot;
 - o Severe physical limitation for which job site may not be modified to accommodate;
 - o Behavior problems rendering employment unfeasible;
 - o Approval by the DIVISION based on other factors.

If alternative vocational services are provided with DD 40 funds, the COUNTY must:

- a. Document an initial assessment and annual review of the continued alternative services based on the factors above.
- b. Provide a minimum of 25 hours per week of day habilitative services to such individuals, including access to as much community-based employment as is appropriate, based on the IHP/ISP.
- c. Request all necessary variances to Oregon Administrative Rules governing Activity Centers, and renew those requests annually if alternative services continue to be provided.

OREGON STATE MENTAL HEALTH DIVISION
Amendment To Agreement for Community Mental Health Services
PART I-A

Page: 1
As Of: 12/12/90

1990-91

CONTRACTOR: LANE COUNTY

AGREEMENT NO: 20-001 AMD #: 32

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
LOCAL ADMINISTRATION	LA 01	298,451	833	299,284	0.00
Subtotal:	LA	298,451	833	299,284	

CTS - CHILDREN	MED 22	61,534	0	61,534	20.00
COMM SUPPORT SERVICE	MED 23	618,447	-6,604	611,843	169.00
COMM HOSPITAL SERVIC	MED 24	1,109,201	32,246	1,141,447	125.00
NON-HOSPITAL CRISIS	MED 25	406,813	0	406,813	962.00
CTS - ADULT	MED 27	230,706	-5,080	225,626	136.00
RCF	MED 28	306,434	0	306,434	26.00
PRECOMMITMENT	MED 29	94,878	0	94,878	215.00
PSRB	MED 30	73,838	0	73,838	19.00
SUPPORTED HOUSING SE	MED 33	199,255	0	199,255	43.00
MEL SPECIAL PROJECTS	MED 37	1,000	8,152	9,152	0.00
SUPPORTED EMPLOYMENT	MED 38	60,984	0	60,984	17.00
Subtotal:	MED	3,163,090	28,714	3,191,804	

ACTIVITY CENTER	DD 40	1,002,125	40,254	1,042,379	173.00
SHELTERED SERVICES P	DD 42	323,148	0	323,148	73.00
SUPPORTED EMPLOYMENT	DD 43	458,429	-18,475	439,954	90.00
DD DIVERSION SERVICE	DD 44	61,967	0	61,967	0.00
NURSING HOME SERVICE	DD 45	20,688	0	20,688	4.00
SEMI-INDEPENDENT LIV	DD 47	76,970	10,496	87,466	4.45
CASE MANAGEMENT	DD 48	564,150	-838	563,312	11.30
FAMILY SUPPORT SERVI	DD 49	90,000	0	90,000	0.00
RES FACILITIES	DD 50	3,020,315	23,934	3,044,249	127.00
EMPLOYMENT TRANSPORT	DD 53	157,301	-203	157,098	230.00
EARLY INTERVENTION	DD 55	549,246	0	549,246	148.00
DD SPECIAL PROJECTS	DD 57	38,767	0	38,767	0.00
Subtotal:	DD	6,363,106	55,168	6,418,274	

ALCOHOL RESIDENTIAL	A&D 61	171,240	0	171,240	24.00
ALCOHOL RESIDENTIAL	A&D 62	28,107	0	28,107	3.00
VON-HOSP ALC. DETOX	A&D 63	98,175	0	98,175	7.00
OUTPT ALCOHOL	A&D 64	299,374	0	299,374	169.00

OREGON STATE MENTAL HEALTH DIVISION
 Amendment To Agreement for Community Mental Health Services
 PART I-A

P(): 2
 As Of: 12/12/90

1990-91

CONTRACTOR: LANE COUNTY

AGREEMENT NO: 20-001 AMD #: 32

Mental Health Division Service Elements	SE Number	Agreement Amount	Change	Revised Amount	Revised Units
OUTPT DRUG-FREE	A&D 65	436,564	0	436,564	102.00
METHADONE MAINTENANC	A&D 69	90,135	0	90,135	45.00
PREVENTION & E.I.	A&D 70	114,591	0	114,591	0.00
NON-HOSP DRUG DETOX	A&D 73	46,011	0	46,011	2.00
Subtotal:	A&D	1,284,197	0	1,284,197	
AGREEMENT TOTAL		\$11,108,844	84,715	\$11,193,559	

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OREGON STATE MENTAL HEALTH DIVISION
 Amendment To Agreement for Community Mental Health Services
 PART I-A SUMMARY

Page : 2
 As of: 12/12/90

1989-90, 1990-91

CONTRACTOR: LANE COUNTY

AGREEMENT NO: 20-001

AMD #: 32

Mental Health Division Service Elements	Service Element #	1989-90 Agreement Total	1990-91 Agreement Total	Biennium Total
PREVENTION & E.I.	A&D 70	110,184	114,591	224,775
NON-HOSP DRUG DETOX	A&D 73	39,729	46,011	85,740
Subtotal: A&D		921,770	1,284,197	2,205,967
AGREEMENT TOTAL		\$ 8,476,119	11,193,559	\$19,669,678

OREGON STATE MENTAL HEALTH DIVISION
 Amendment To Agreement for Community Mental Health Services
 PART I-B

Page: 1
 As of: 12/12/90

CONTRACTOR: LANE COUNTY

AGREEMENT NO: 20-001 AMD #: 32

1990-91

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
MEDICAID	OUTPT ALCOHO	A&D 64	21,878	0	21,878	0.00
MEDICAID	OUTPT DRUG-F	A&D 65	148,850	0	148,850	0.00
MEDICAID	METHADONE MA	A&D 69	14,806	0	14,806	0.00
MEDICAID	CTS - CHILDR	MED 22	416,904	0	416,904	133.00
MEDICAID	COMM SUPPORT	MED 23	230,030	18,045	248,075	68.00
MEDICAID	NON-HOSPITAL	MED 25	13,353	0	13,353	31.00
MEDICAID	CTS - ADULT	MED 27	176,748	0	176,748	107.00
MEDICAID	SUPPORTED HO	MED 33	115,009	13,845	128,854	56.00
MEDICAID	MED SPECIAL	MED 37	0	17,078	17,078	0.00
	Subtotal:		1,137,578	48,968	1,186,546	
II	DUII DIV I	A&D 67	1,622	0	1,622	0.00
IDF	DUII DIV II	A&D 68	54,080	0	54,080	0.00
IDF	CONVICTED I	A&D 77	216	0	216	0.00
IDF	CONVICTED II	A&D 78	42,182	0	42,182	0.00
	Subtotal:		98,100	0	98,100	
A&D/MJD	MARIJUANA I	A&D 87	0	497	497	0.00
A&D/MJD	MARIJUANA II	A&D 88	0	3,121	3,121	0.00
A&D/MJD	MARI/EVAL/SP	A&D 89	0	863	863	0.00
	Subtotal:		0	4,481	4,481	
AFC	DD NON-REL.	DD 58	277,402	12,328	289,730	90.00
AFC	DD RELATIVE	DD 59	99,369	0	99,369	40.00
AFC	AFC MED	MED 34	204,361	0	204,361	37.00
	Subtotal:		581,132	12,328	593,460	
SPEC REIM	LA/ALCOHOL	A&D 164	23,831	0	23,831	11.00
SPEC REIM	NURSING HOME	DD 45	0	0	0	0.00
SPEC REIM	RES FACILITI	DD 50	9,734	0	9,734	0.00
	Subtotal:		33,565	0	33,565	
START-UP	ACTIVITY CEN	DD 40	25,000	4,600	29,600	0.00
START-UP	SUPPORTED EM	DD 43	0	13,644	13,644	0.00

OREGON STATE MENTAL HEALTH DIVISION
 Amendment To Agreement for Community Mental Health Services
 PART I-B

P(): 2
 As Of: 12/12/90

CONTRACTOR: LANE COUNTY

AGREEMENT NO: 20-001 AMD #: 32

1990-91

Reimburse Source	MHD Service Element	Service Element #	Agreement Amount	Change	Revised Amount	Revised Units
START-UP	SEMI-INDEPEN	DD 47	0	1,000	1,000	0.00
START-UP	RES FACILITI	DD 50	0	3,000	3,000	0.00
START-UP	RCF	MED 28	14,750	0	14,750	0.00
		Subtotal:	39,750	22,244	61,994	

AGREEMENT TOTAL \$ 1,890,125 88,021 \$ 1,978,146

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OREGON STATE MENTAL HEALTH DIVISION
 Agreement for Community Mental Health Services
 PART I-B SUMMARY

Page : 1
 As of: 12/12/90

CONTRACTOR: LANE COUNTY

AGREEMENT NO: 20-001

AMD #: 32

1989-90, 1990-91

Reimburs. Source	MHD Service Element	Service Element #	1989-90 Agreement Total	1990-91 Agreement Total	Biennium Total
MEDICAID	OUTPT ALCOHO	A&D 64	21,277	21,878	43,155
MEDICAID	OUTPT DRUG-F	A&D 65	143,364	148,850	292,214
MEDICAID	METHADONE MA	A&D 69	14,237	14,806	29,043
MEDICAID	CTS - CHILDR	MED 22	472,368	416,904	889,272
MEDICAID	COMM SUPPORT	MED 23	359,346	248,075	607,421
MEDICAID	NON-HOSPITAL	MED 25	12,840	13,353	26,193
MEDICAID	CTS - ADULT	MED 27	169,950	176,748	346,698
MEDICAID	SUPPORTED HO	MED 33	130,939	128,854	259,793
MEDICAID	MED SPECIAL	MED 37	0	17,078	17,078
	Subtotal:		1,324,321	1,186,546	2,510,867
IL	DUII DIV I	A&D 67	2,160	1,622	3,782
IDF	DUII DIV II	A&D 68	58,000	54,080	112,080
IDF	CONVICTED I	A&D 77	208	216	424
IDF	CONVICTED II	A&D 78	40,560	42,182	82,742
	Subtotal:		100,928	98,100	199,028
A&D/MJD	MARIJUANA I	A&D 87	0	497	497
A&D/MJD	MARIJUANA II	A&D 88	0	3,121	3,121
A&D/MJD	MARI/EVAL/SP	A&D 89	0	863	863
	Subtotal:		0	4,481	4,481
AFC	DD NON-REL.	DD 58	261,560	289,730	551,290
AFC	DD RELATIVE	DD 59	95,547	99,369	194,916
AFC	AFC MED	MED 34	166,420	204,361	370,781
	Subtotal:		523,527	593,460	1,116,987
SPEC REIM	LA/ALCOHOL	A&D 164	28,614	23,831	52,445
SPEC REIM	NURSING HOME	DD 45	700	0	700
SPEC REIM	RES FACILITI	DD 50	2,044	9,734	11,778
	Subtotal:		31,358	33,565	64,923
START-UP	ACTIVITY CEN	DD 40	0	29,600	29,600
START-UP	SUPPORTED EM	DD 43	32,445	13,644	46,089

OREGON STATE MENTAL HEALTH DIVISION
 Agreement for Community Mental Health Services
 PART I-B SUMMARY

Page : 2
 AS of: 12/12/90

CONTRACTOR: LANE COUNTY AGREEMENT NO: 20-001 AMD #: 32

1989-90, 1990-91

Reimburs. Source	MHD Service Element	Service Element #	1989-90 Agreement Total	1990-91 Agreement Total	Biennium Total
START-UP	SEMI-INDEPEN	DD 47	2,000	1,000	3,000
START-UP	RES FACILITI	DD 50	39,568	3,000	42,568
START-UP	RCF	MED 28	0	14,750	14,750
	Subtotal:		74,013	61,994	136,007
AGREEMENT TOTAL			\$ 2,054,147	1,978,146	\$ 4,032,293

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MENTAL HEALTH DIVISION
1991-93 Intergovernmental Agreement/Contract, Part III
Service Requirements and Payment Procedures

Service Name: MARIJUANA EDUCATION - LEVEL I

Service ID Code: A&D 87

I. Service Description

Programs must comply with OAR 410-08-000 to 08-035 and 410-09-000 to 09-040 and any OAR specific to the service element in which service is delivered.

Provides short-term (12-hour minimum) substance abuse education. Programs must meet minimum curriculum, instructor, and hourly standards established by the Office of Alcohol and Drug Abuse Programs. Programs serve clients who are offenders charged with unlawful knowing or intentional possession of less than one ounce of marijuana.

II. Performance Requirements

Marijuana Education clients may not be enrolled as Outpatient clients; they are to be enrolled in the appropriate Marijuana Education Level 1 Service Element.

III. Special Reporting Requirements

CPMS Enrollment and Discharge form unique to Marijuana Education Level 1 submitted at termination. Forms properly coded (showing the service element and reporting unit for all clients including non-indigents). Service volume reported showing number of hours of service provided for indigent and partially indigent clients.

IV. Payment Procedures

Payment is based on a fee for service delivered as described above, except that cumulative payments may not exceed the amount shown in Part I-8 of this Agreement for each fiscal year. The payment rate and billing instructions are contained in the Financial Procedures Manual.

Funds will be disbursed through a special check issued monthly by the DIVISION based on service volume information reported in the Client Process Monitoring System (CPMS).

Final payment will reconcile any discrepancies between CPMS reports and payments which may have occurred during the year.

MENTAL HEALTH DIVISION
1991-93 Intergovernmental Agreement/Contract, Part III
Service Requirements and Payment Procedures

Service Name: MARIJUANA TREATMENT - LEVEL II

Service ID Code: A&D 88

I. Service Description

Programs must comply with OAR 410-08-000 to 08-035 and 410-09-000 to 09-040 and any OAR specific to the service element in which treatment is delivered.

Provides a minimum of 40 hours of outpatient therapy and educational services that meet the minimum curriculum, instructor, and hourly standards established by the Office of Alcohol and Drug Abuse Programs. Level II programs serve clients who have been charged with unlawful knowing or intentional possession of less than one ounce of marijuana. Treatment plans may include individual, group, or family counseling. Clients also receive ancillary services, such as educational or vocational training, consumer-living skills training, and recreational therapy.

II. Performance Requirements

PROGRAM PERFORMANCE must be at or above the minimal level on 5 of the following 9 performance criteria monitored on a quarterly basis:

- 1) Employment Improvement - 5% increased,
- 2) Maintain Employment - 80% maintained full,
- 3) Educational Advancement - 5% advanced,
- 4) Arrested During Treatment - 90% NOT arrested,
- 5) Benefited From Treatment - 80% completed,
- 6) Reduction in Use of Primary Problem - 70% reduced,
- 7) Arrested for Possession of Marijuana During Treatment - 90% NOT arrested,
- 8) Abstinent/Drug Free 30 Days Prior to Discharge - 40% abstinent/drug-free,
- 9) Participation in Self-Help Groups - 40% participated,

Marijuana Treatment Level II clients may not be enrolled as Outpatient clients; they are to be enrolled in the appropriate Marijuana Treatment Level II Service Element.

III. Special Reporting Requirements

CPMS Enrollment and Termination forms submitted weekly. TSR forms must be returned promptly and properly coded (showing the service element and reporting unit by their respective codes) for all clients (including non-indigents). Service volume reported monthly showing the number of hours of service provided for indigent and partially indigent clients.

MENTAL HEALTH DIVISION
1991-93 Intergovernmental Agreement/Contract, Part III
Service Requirements and Payment Procedures

Service Name: MARIJUANA EVALUATION SPECIALISTS

Service ID Code: A&D 89

I. Service Description

Evaluators must comply with OAR 410-08-000 through OAR 410-08-035, and any OAR specific to the service element in which service is to be delivered.

The Marijuana Evaluation Specialist evaluates individuals referred by the criminal justice system under Chapter 1075, OL 1989, (enrolled HB 2479). Evaluation shall be done using, at a minimum, assessment instruments designated by the Office of Alcohol and Drug Abuse Programs. Based on the evaluation, the evaluation specialist shall promptly refer the client to a program providing appropriate Level I or Level II services. Referrals of juveniles for programs providing Level II services should be to programs with juvenile treatment capacity.

II. Performance Requirements

The Marijuana Evaluation Specialist shall:

- a) Directly contact each client's service provider at least once a month to verify participation and compliance;
- b) Communicate client's compliance status to appropriate judicial or other justice system staff;
- c) For Level I clients, confer with program between third and sixth week to determine if client should be placed in a Level II program, and take appropriate action.

III. Special Reporting Requirements

Files must be maintained on each individual evaluated and those files retained for seven years. The file must include evidence of indigence (where appropriate), record of fee payments made, compliance documentation, and other documentation cited in OAR 410-08-000 through 410-08-035. These files are subject to audit by the OADAP.

IV. Payment Procedures

Payment for evaluation of indigent clients will be made upon submission of an itemized invoice form as provided by OADAP. The invoice will list case number, date of birth, and date of evaluation. The form must be submitted by the 10th of the month following evaluation to the OADAP, who will then forward the invoice to the Mental Health and Developmental Disability Services Division for payment.

SUBCONTRACT AGENCIES

Developmental Disabilities Services

<u>Agency</u>	<u>Service Element</u>	<u>Total Funds</u>
Alvord Taylor	DD50 Residential	\$ 23,934
	Start-Up	3,000
	DD53 Transportation	1,403
*Association for Direct Instruction	DD55 Early Intervention	6,332
Goodwill Industries	DD40 Work Activity	1,920
	DD43 Supported Work	0
	Start-Up	13,644
Lane Community College	DD40 Work Activity	19,567
*Oregon Supported Living	DD40 Work Activity	9,577
	DD47 Semi-Independent Liv	3,600
	Start-Up	1,000
*Pearl Buck	DD43 Supported Employment	(7,274)
U of O PACE	DD55 Early Intervention	18,367

* Provided for informational purposes. Total dollars are within delegated authority limit.