

FILED
AT.....O'CLOCK.....
MAY 21 1982
D.M. PENFOLD, Director of
General Services of Lane County
BY *[Signature]*
DEPUTY

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY

ORDINANCE NO. 12-82) IN THE MATTER OF AMENDING CHAPTER 2
) OF LANE CODE TO CLARIFY THE APPLICABILITY
) OF LANE COUNTY PERSONNEL RULES AND DECLARING
) AN EMERGENCY

The Board of County Commissioners of Lane County ordains as follows:

Chapter 2 of Lane Code is hereby amended by removing and substituting the following page:

REMOVE THIS PAGE

INSERT THIS PAGE

2.220 - 2.260
(one page)

2.220 - 2.260
(one page)

Said page is attached hereto and incorporated herein by reference. The purpose of this substitution is to clarify the applicability of Lane County Personnel Rules.

An emergency is hereby declared to exist and this ordinance, being enacted by the Board in the exercise of its police power for the purpose of meeting such emergency and for the immediate preservation of the public peace, health and safety, shall take effect immediately.

Enacted this 19th day of May, 1982.

[Signature: Scott Swallen]

Chairman, Lane County Board of
Commissioners

[Signature: Cecile M...]

Recording Secretary for this Meeting
of the Board

In the Matter of Amending Chapter 2 of Lane Code to Clarify the Applicability of Lane County Personnel Rules and Declaring an Emergency

SEEMED TO BE A TRUE COPY
DATE 4/29/82
[Signature]
OFFICE OF CLERK-COUNSEL

2.220

Lane Code

2.260

Merit System

2.220 Merit System. The intent of LC 2.220 to 2.285 is to provide a Merit System of personnel administration, including: the appointment and promotion of County employees on the basis of merit and fitness; a classification plan for positions in the classified service; an equitable compensation plan; and a system to facilitate the handling of other personnel matters on the basis of merit.

2.225 Application. The provisions of LC 2.220 to 2.285 and the rules adopted pursuant thereto shall apply only to the classified service of the County as established in Section 28 of the charter, unless expressly provided therein.

2.250 Administration. The Board of Commissioners shall be responsible for the administration of the Merit System. For the purpose of obtaining assistance in the administration of the Merit System, the Board may designate a County employee, appoint a full or part-time person, or contract for services from a person or agency competent in personnel administration.

2.255 Rules. Personnel rules consistent with the purposes of LC 2.220 to 2.285 shall be adopted and may be amended by Order of the Board as in the case of Lane Manual provisions, or by the General Administrator, as in the case of provisions of the Administrative Procedures Manual. The rules shall establish specific procedures and regulations governing personnel matters. It shall be the duty of all persons, including independently elected officials and their appointees, who supervise County employees to implement and enforce the personnel rules.

2.260 Classification Plan. The Board shall cause to be prepared and shall adopt a position classification plan. The duties and responsibilities of all positions in the classified service shall be analyzed and each position shall be assigned to an appropriate classification according to the similarity of duties and responsibilities. Each classification shall have written specifications which shall include an appropriate title, a general description of duties and responsibilities, and a statement of minimum requirements of education and training, experience, professional licensing or certification, and other qualifications. A classification may contain one or more positions and all positions in the same classification shall be sufficiently alike to permit the use of a single descriptive title, a general statement of duties, the same qualification requirements, and the same pay range. The Board

7-74; 7-5-74
24-80; 1.16.81
16-81; 10.23.81
3.82; 1.27.82