

PHA/IHA Board/Resolution

U.S. Department of Housing and Urban Development Office of Public and Indian Housing

PASSED OMB Approval No. 2577-0026 (Exp. 6/30/2001)

In the Matter of Approving the Operating Budget and the Operating Fund

Calculation of Operating Subsidy for the Fiscal Year Ending September 30, 2002

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

This information is required by Section 6(c)(4) of the U.S. Housing Act of 1937. The information is the operating budget for the low-income housing program and provides a summary of proposed/budgeted receipts and expenditures, approval of budgeted receipts and expenditures, and justification of certain specified amounts. HUD reviews the information to determine if the operating plan adopted by the PHA and the amounts are reasonable and that the PHA is in compliance with procedures prescribed by HUD. Responses are required to obtain benefits. This information does not lend itself to confidentiality.

Acting on behalf of the Board of Commissioners of the below-named Public Housing Agency (PHA)/Indian Housing Authority (IHA), as its Chairman, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the Board's approval of (check one or more as applicable):

(date)

- Operating Budget Submitted on: August 29, 2001
Operating Budget Revision Submitted on:
Calculation of Performance Funding System Submitted on: August 29, 2001
Revised Calculation of Performance Funding System Submitted on:

I certify on behalf of the: (PHA/IHA Name) that:

- 1. All regulatory and statutory requirements have been met;
2. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
3. Proposed budget expenditures are necessary in the efficient and economical operation of the housing for the purpose of serving low-income residents;
4. The budget indicates a source of funds adequate to cover all proposed expenditures;
5. The calculation of eligibility for Federal funding is in accordance with the provisions of the regulations;
6. All proposed rental charges and expenditures will be consistent with provisions of law;
7. The PHA/IHA will comply with the wage rate requirements under 24 CFR 968.110(e) and (f) or 24 CFR 905.120(c) and (d);
8. The PHA/IHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i) or 24 CFR 905.120(g); and
9. The PHA/IHA will comply with the requirements for the reexamination of family income and composition under 24 CFR 960.209, 990.115 and 905.315.

APPROVED AS TO FORM

Date 8/30/01 Jane county
Signature
OFFICE OF LEGAL COUNSEL

I hereby certify that all the information stated within, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Board Chairman's Name (type) Anna Morrison
Signature Anna Morrison
Date 9/5/01

Previous edition is obsolete

form HUD-52574 (10/95) ref. Handbook 7575.1

In the Matter of Approving the Operating Budget and the Operating Fund Calculation of Operating Subsidy for the Fiscal Year Ending Septmeber 30, 2002

Operating Budget

**U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing**

OMB Approval No. 2577-0026 (exp. 10/31/97)

Public reporting burden for this collection of information is estimated to average 116 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Reports Management Officer, Office of Information Policies and Systems, U.S. Department of Housing and Urban Development, Washington, D.C. 20410-3600 and to the Office of Management and Budget, Paperwork Reduction project (2577-0026), Washington, D.C. 20503. Do not send this completed form to either of the above addresses.

a. Type of Submission <input checked="" type="checkbox"/> Original <input type="checkbox"/> Revision No: _____	b. Fiscal Year Ending 9/30/02	c. No. of months (check one) XX 12 Mo ___ Other (specify) _____	d. Type of HUD assisted project(s) 01 <input checked="" type="checkbox"/> PHA/IHA Owned Rental Housing 02 <input type="checkbox"/> IHA Owned Mutual Help Homeownership 03 <input type="checkbox"/> PHA/IHA Leased Rental Housing 04 <input type="checkbox"/> PHA/IHA Owned Turnkey III Homeownership 05 <input type="checkbox"/> PHA/IHA Leased Homeownership
e. Name of Public Housing Agency/ Indian Housing Authority (PHA/IHA) Housing Authority and Community Service Agency of Lane County, Oregon			i. HUD Field Office Portland, OR
f. Address (city, State, zip code) 177 Day Island Road Eugene OR 97401			
g. ACC Number SF196	h. PAS / LOCCS Project No. OR00600102S		

j. # Dwell. Units		k. No. of Unit Months Available		m. No of Projects		Requested Budget Estimates			
703		8436		15					
Line No.	Acct. No.	Description (1)	Actuals Last FY Yr. 2000 PUM (2)	<input checked="" type="checkbox"/> Estimates or Actual Current Budget Yr. 2001 PUM (3)	PHA / IHA Estimates		HUD Modifications		
					PUM (4)	Amount Nearest \$10 (5)	PUM (6)	Amount Nearest \$10 (7)	
Homebuyers Monthly Payments for:									
010	7710	Operating Expense							
020	7712	Earned Home Payments							
030	7714	Nonroutine Maintenance reserve							
040	Total	Break-Even Amount (sum of Lines 010, 020 and 030)							
050	7716	Excess (or Deficit) in Break-Even							
060	7790	Homebuyers Monthly Payments - Contra							
Operating Receipts									
070	3110	Dwelling Rental	159.93	160.02	164.50	1,387,720			
080	3120	Excess Utilities							
090	3190	Nondwelling Rental							
100	Total	Rental Income	159.93	160.02	164.50	1,387,720			
110	3610	Interest on General Fund Investments	5.92	5.75	4.74	40,000			
120	3690	Other Income	27.85	15.28	41.82	352,800			
130	Total	Operating Income (sum of lines 100,110, and 120)	193.70	181.05	211.06	1,780,520			
Operating Expenditures - Administration:									
140	4110	Administrative Salaries	69.56	78.14	80.50	679,090			
150	4130	Legal Expense	0.34	0.71	0.36	3,000			
160	4140	Staff Training	0.37	0.59	0.83	7,000			
170	4150	Travel	0.87	0.83	1.19	10,000			
180	4170	Accounting Fees							
190	4171	Auditing Fees	0.76	0.71	0.59	5,000			
200	4190	Other Administrative Expenses	17.12	18.50	17.78	150,000			
210	Total	Administrative Expense (Sum of line 140 thru 200)	89.02	99.49	101.24	854,090			
Tenant Services:									
220	4210	Salaries	3.75	3.44	7.91	66,690			
230	4220	Recreation, Publications and Other Services	0.47	0.47	0.59	5,000			
240	4230	Contract Costs, Training and Other	0.02		1.82	15,380			
250	Total	Tenant Services Expense (Sum of line 220,230 and 240)	4.24	3.91	10.32	87,070			
Utilities									
260	4310	Water and Sewer	20.73	20.51	23.85	201,170			
270	4320	Electricity	7.73	7.90	10.04	84,680			
280	4330	Gas	1.86	1.66	2.80	23,590			
290	4340	Steam	8.33	8.69	10.88	91,820			
300	4350	Labor	0.48						
310	4390	Other utilities expense							
320	Total	Utilities Expense (sum of line 260 thru line 310)	39.14	38.77	47.57	401,260			

Line No.	Description	Requested by PHA (Whole Dollars)	HUD Modifications (Whole Dollars)
Part D. Add-ons for changes in Federal law or regulation and other eligibility			
01	FICA contributions	43,837	
02	Unemployment compensation	16,593	
03	Family Self Sufficiency Program	64,163	
04	Energy Add-On for loan amortization	----	
05	Unit reconfiguration	----	
06	Non-dwelling units approved for subsidy 1@280.76 x 12 mo =	3,369	
07	Long-term vacant units		
08	Phase Down for Demolitions		
09	Units Eligible for Resident Participation: Occupied Units (Part B, Line 02)	687	
10	Employee Units	4	
11	Police Units	1	
12	Total Units Eligible for Resident Participation (Sum of Part D, Lines 09 thru 11)	692	
13	Funding for Resident Participation (Part D, Line 12 x \$25)	17,300	
14	Other approved funding, not listed (Specify in Section 3)	----	
15	Total add-ons (sum of Part D, Lines 01, 02, 03, 04, 05, 06, 07, 08, 13 and 14)	145,262	
Part E. Calculation of Operating Subsidy Eligibility Before Adjustments			
01	Deficit or (Income) before adjustments (Total of Part C, Line 04 and Part D, Line 15)	1,543,098	
02	Actual cost of Independent Audit (IA)	----	
03	Operating subsidy eligibility before adjustments (greater of Part E, Line 01 or Line 02) (If less than zero, enter zero (0))	1,543,107	
Part F. Calculation of Operating Subsidy Approvable for Subject Fiscal Year (Note: Do not revise after the end of the subject FY)			
01	Utility Adjustment for Prior years		
02	Additional subject fiscal year operating subsidy eligibility (specify)		
03	Unfunded eligibility in prior fiscal years to be obligated in subject fiscal year		
04	HUD discretionary adjustments		
05	Other (specify)		
06	Other (specify)		
07	Unfunded portion due to proration 99.5%	(7,716)	()
08	Net adjustments to operating subsidy (total of Part F, Lines 01 thru 07)		
09	Operating subsidy approvable for subject fiscal year (total of Part E, Line 03 and Part F, Line 08)	1,535,391	
HUD Use Only (Note: Do not revise after the end of the subject FY)			
10	Amount of operating subsidy approvable for subject fiscal year not funded		()
11	Amount of funds obligated in excess of operating subsidy approvable for subject fiscal year		
12	Funds obligated in subject fiscal year (sum of Part F, Lines 09 thru 11) (Must be the same as line 690 of the Operating Budget, form HUD-52564, for the subject fiscal year) Appropriation symbol(s):		
Part G. Memorandum of Amounts Due HUD, Including Amounts on Repayment Schedules			
01	Total amount due in previous fiscal year (Part G, Line 04 of form HUD-52723 for previous fiscal year)		
02	Total amount to be collected in subject fiscal year (Identify individual amounts under Section 3)	()	()
03	Total additional amount due HUD (include any amount entered on Part F, Line 11) (Identify individual amounts under Section 3)		
04	Total amount due HUD to be collected in future fiscal year(s) (Total of Part G, Lines 01 thru 03) (Identify individual amounts under Section 3)		

Line No.	Description	Requested by PHA (Whole Dollars)	HUD Modifications (Whole Dollars)
Part H. Calculation of Adjustments for Subject Fiscal Year			
This part is to be completed only after the subject fiscal year has ended			
01	Indicate the types of adjustments that have been reflected on this form: <input type="checkbox"/> Utility Adjustment <input type="checkbox"/> HUD discretionary adjustment (Specify under Section 3)		
02	Utility adjustment from form HUD-52722-B		
03	Deficit or (Income) after adjustments (total of Part E, Line 01 and Part H, Line 02)		
04	Operating subsidy eligibility after year-end adjustments (greater of Part E, Line 02 or Part H, Line 03)		
05	Part E, Line 03 of latest form HUD-52723 approved during subject FY (Do not use Part E, Line 03 of this revision)		
06	Net adjustments for subject fiscal year (Part H, Line 04 minus Part H, Line 05)		
07	Utility adjustment (enter same amount as Part H, Line 02)		
08	Total HUD discretionary adjustments (Part H, Line 06 minus Line 07)		
09	Unfunded portion of utility adjustment due to proration		
10	Unfunded portion of HUD discretionary adjustment due to proration		
11	Prorated utility adjustment (Part H, Line 07 plus Line 09)		
12	Prorated HUD discretionary adjustment (Part H, Line 08 plus Line 10)		

Section 3

Remarks (provide part and line numbers)

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.
Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Signature of Authorized HA Representative & Date: X <i>Chris Teolis</i> 08/29/2001	Signature of Authorized Field Office Representative & Date: X
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