

FILED

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MAR 29 1996

COUNTY CLERK

BY Pam DeWille

IN THE BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY AND COMMUNITY SERVICES AGENCY
OF LANE COUNTY, OREGON

RESOLUTION/ORDER NO. 96-3-20-1H

)IN THE MATTER OF APPROVING THE
)WRITE-OFF OF TENANT ACCOUNTS
)RECEIVABLE IN THE
)CONVENTIONAL PUBLIC HOUSING
)PROGRAM

WHEREAS, in the Housing Authority and Community Services Agency of Lane County's Conventional Public Housing Program, tenants periodically leave with rent and damage claims owing; and

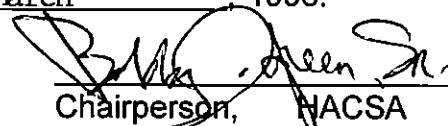
WHEREAS, efforts to collect on these accounts are sometimes exhausted and it becomes necessary to write-off the accounts; and

WHEREAS, it is necessary that the Board of Commissioners approve write-offs of tenant accounts receivable; and

WHEREAS, efforts to collect on tenant accounts listed in Exhibit A have been exhausted. THEREFORE, IT IS HEREBY

RESOLVED AND ORDERED, that the tenant accounts receivable aggregating \$19,061.05 listed in Exhibit A be written off as uncollectible.

DATED this 20th day of March 1996.



Chairperson, HACSA Board of Commissioners

In the matter of approving the write-off of tenant accounts receivable in the Conventional Public Housing Program.

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APPROVED AS TO FORM
Date 3/11/96
Terrence J. White
CLERK & COUNTY RECORDS

EXHIBIT 'A'
BACKGROUND TO TENANT ACCOUNTS RECEIVABLE WRITE-OFFS

PROJECT 6-1

1. MARY E. BROWN

Vacated 4/26/96 owing \$10.91 for a utility charge. The account was not sent to Professional Credit because the total charges were less than \$50.00.

2. DONNA & MANUEL FLORES

Vacated 3/4/95 owing \$1,879.10 in rent. Mr. and Mrs. Flores made three payments totaling \$100.00 reducing the amount owing to \$1,779.10. Sent to Professional Credit 8/28/95.

3. JEANA THOMPSON

Vacated 4/25/95 owing \$201.68 in rent and \$228.50 in vacate/maintenance charges. Ms. Thompson made two \$25.00 payments on the account leaving a balance owing of \$380.18. Account sent to Professional Credit 1/2/96.

PROJECT 6-2,3

4. MARJEAN BERG

Evicted 9/12/95 owing \$994.80 in rent, \$1,146.90 in vacate/maintenance charges, and \$67.00 in eviction fees. Account sent to Professional Credit 1/2/96.

5. EUGENE BLAYLOCK

Vacated 6/2/95 owing \$9.67 in rent and \$68.00 in vacate/maintenance charges. Sent to Professional Credit 8/29/95.

6. BARBARA HEARD

Ms. Heard is deceased and the unit was vacated on 5/5/95. Rent in the amount of \$14.67 and vacate/maintenance charges in the amount of \$120.00 were unpaid. The estate had no funds to pay the vacate billing.

PROJECT 6-2,3 - Continued

7. LAURA LOUCKS

Evicted on 9/19/95 owing \$179.67 in rent, \$758.21 in vacate/maintenance charges and \$87.00 in eviction charges. Sent to Professional Credit on 1/2/96.

8. CARLY MARLOW

Evicted 9/19/95 owing \$245.00 in rent and \$66.00 in vacate/maintenance charges. Sent to Professional Credit on 1/2/96.

9. LELA MONTGOMERY

Evicted on 7/12/95 owing \$20.20 in rent and \$270.00 in vacate/maintenance charges. Sent to Professional Credit on 11/28/95.

10. JOE O'BRIEN

Evicted 5/23/95 owing \$353.20 in vacate/maintenance charges and \$20.00 in eviction fees. Sent to Professional Credit on 8/28/95.

PROJECT 6-4

11. ELIZABETH CORTEZ

Vacated 9/22/95 owing \$55.33 in rent. Sent to Professional Credit on 11/28/95.

12. RONALD PETERSEN

Evicted 7/11/95 owing \$435.46 in rent, \$417.00 in vacate/maintenance charges, and \$20.00 in eviction fees. Sent to Professional Credit on 11/28/95.

13. MERNA SYREK

Ms. Syrek is deceased and the unit was vacated on 9/19/95. Rent in the amount of \$16.17 was unpaid. The estate had no funds to pay the vacate billing.

PROJECT 6-5

14. **RICHARD TOWERS**

Evicted 8/9/95 owing \$578.70 in rent and \$20 in eviction fees. Sent to Professional Credit on 11/28/95.

PROJECT 6-9

15. **HAROLD & PAULA AYERS**

Evicted 5/25/95 owing \$14.18 in rent, \$1,004.00 in vacate/maintenance charges, and \$87.00 in eviction fees. Sent to Professional Credit on 7/24/95.

16. **WILLIAM WIDMER**

Evicted 7/25/95 owing \$157.17 in rent, \$20.00 in vacate/maintenance charges, and \$20.00 in eviction charges. Sent to Professional Credit on 10/30/95.

PROJECT 6-15

17. **BATRICIA COBURN**

Evicted 5/2/95 owing \$136.53 in rent, \$1,281.22 in vacate/maintenance charges, and \$87.00 in eviction fees. Sent to Professional Credit on 7/24/95.

PROJECT 6-16

18. **KATHY MC CULLOUGH**

Evicted 7/5/95 owing \$79.33 in rent, \$88.00 in vacate/maintenance charges and \$20.00 in eviction fees. Sent to Professional Credit on 10/30/95.

PROJECT 6-17

19. **REBECCA COATS**

Evicted 6/20/95 owing \$42.34 in rent, \$535.72 in vacate/maintenance charges and \$20.00 in eviction fees. Sent to Professional Credit on 8/28/95.

PROJECT 6-2020. **JUANITA HINES**

Vacated/skipped 4/20/95 owing \$98.33 in vacate/maintenance charges. Sent to Professional Credit on 6/20/95.

PROJECT 6-2421. **HENRY KEPHART**

Vacated 7/19/95 owing \$2,915.60 in rent and \$119.90 in vacate/maintenance charges. Sent to Professional Credit on 10/30/95.

22. **LAUREN MARTIN**

Vacated 5/17/95 owing \$261.74 in rent. Sent to Professional Credit on 7/24/95.

23. **RAMONA MATHEWS**

Evicted 8/10/95 owing \$278.67 in rent, \$943.20 in vacate/maintenance charges, and \$20.00 in eviction fees. Sent to Professional Credit on 11/28/95.

24. **ELICIA MATTISON**

Vacated on 4/30/95 owing \$250.68 in vacate/maintenance charges. Sent to Professional Credit on 7/24/95.

25. **ARLENE TAYEH**

Evicted 09/14/95 owing \$103.04 in rent and \$1,022.70 in vacate/maintenance charges. Sent to Professional Credit on 11/28/95.

26. **CANDY VELKINBURG**

Vacated 7/22/95 owing \$1,207.53 in rent and \$114.00 in vacate/maintenance charges. Sent to Professional Credit on 10/30/95.

EXHIBIT "A"

TENANT ACCOUNTS RECEIVABLE RECOMMENDED FOR WRITE-OFF
Through September, 1995

S U M M A R Y

PROJECT NO.	NAME	TOTAL AMOUNT DUE	RENT	MAINTENANCE	EVICTON FEES
6-1	BROWN, MARY E.	\$10.91		\$10.91	
6-1	FLORES, DONNA & MANUEL	\$1,779.10	\$1,779.10		
6-1	THOMPSON, JEANA	\$380.18	\$176.68	\$203.50	
6-2,3	BERG, MARJEAN	\$2,208.70	\$994.80	\$1,146.90	\$67.00
6-2,3	BLAYLOCK, EUGENE	\$77.67	\$9.67	\$68.00	
6-2,3	HEARD, BARBARA	\$134.67	\$14.67	\$120.00	
6-2,3	LOUCKS, LAURA	\$1,024.88	\$179.67	\$758.21	\$87.00
6-2,3	MARLOW, CARLY	\$311.00	\$245.00	\$66.00	
6-2,3	MONTGOMERY, LELA	\$290.20	\$20.20	\$270.00	
6-2,3	O'BRIEN, JOE	\$373.20		\$353.20	\$20.00

PROJECT NO.	NAME	TOTAL AMOUNT DUE	RENT	MAINTENANCE	EVICTON FEES
6-4	CORTEZ, ELIZABETH	\$55.33	\$55.33		
6-4	PETERSEN, RONALD	\$872.46	\$435.46	\$417.00	\$20.00
6-4	SYREK, MERNA	\$16.17	\$16.17		
6-5	TOWERS, RICHARD	\$598.70	\$578.70		\$20.00
6-9	AYERS, HAROLD & PAULA	\$1,105.18	\$14.18	\$1,004.00	\$87.00
6-9	WIDMER, WILLIAM	\$197.17	\$157.17	\$20.00	\$20.00
6-15	COBURN, PATRICIA	\$1,504.75	\$136.53	\$1,281.22	\$87.00
6-16	MC CULLOUGH, KATHY	\$187.33	\$79.33	\$88.00	\$20.00

PROJECT NO	NAME	TOTAL AMOUNT DUE	RENT	MAINTENANCE	EVICTON FEES
6-17	COATS, REBECCA	\$598.06	\$42.34	\$535.72	\$20.00
6-20	HINES, JUANITA	\$98.33		\$98.33	
6-24	KEPHART, HENRY	\$3,035.50	\$2,915.60	\$119.90	
6-24	MARTIN, LAUREN	\$261.74	\$261.74		
6-24	MATHEWS, RAMONA	\$1,241.87	\$278.67	\$943.20	\$20.00
6-24	MATTISON, ELICIA	\$250.68		\$250.68	
6-24	TAYEH, ARLENE	\$1,125.74	\$103.04	\$1,022.70	
6-24	VELKINBURG, CANDY	\$1,321.53	\$1,207.53	\$114.00	
	TOTAL	\$19,061.05	\$9,701.58	\$8,891.47	\$468.00