

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

BOOK 160 PAGE 1352

RESOLUTION AND ORDER 98-5-27-1) IN THE MATTER OF ADOPTING THE 1997-98 SUPPLEMENTAL BUDGET #3, MAKING AND TRANSFERRING APPROPRIATIONS

WHEREAS, Supplemental Budget #3 for Fiscal Year 1997-98 was advertised as required by local budget law in The Register Guard on May 10, 1998; and

WHEREAS, there have not been sufficient written taxpayer requests to trigger convening of the budget committee; and

WHEREAS, after due notice, a public hearing on the FY 1997-98 Supplemental Budget #3 was held at 9:00 a.m. in Harris Hall, Public Service Building, Lane County on May 27, 1998; and

WHEREAS, in accordance with ORS 294.480, the governing body of any municipal corporation may make a supplemental budget for the fiscal year for which the regular budget has been prepared; and

WHEREAS, the Board having fully considered the matters discussed at the public hearing; now, therefore,

IT IS HEREBY RESOLVED AND ORDERED that the amounts for the fiscal year beginning July 1, 1997 and for the purposes as outlined on Attachment A be additionally appropriated or transferred as shown below; and

IT IS FURTHER ORDERED that the Board hereby delegates authority to the County Administrator to sign contract amendments for the supplemental dollar amounts being appropriated by this Order.

| <u>Fund 24</u> | <u>General Fund</u> | <u>Amount</u> | <u>FTE</u> |
|----------------|----------------------------|---------------|------------|
| | (01) Assessment & Taxation | | |
| | Resources | \$108,129 | |
| | Expense | \$108,129 | 0.00 |
| | (03) County Administration | | |
| | Resources | \$30,371 | |
| | Expense | \$30,371 | 0.00 |
| | (05) Public Safety | | |
| | Resources | \$347,280 | |
| | Expense | \$347,280 | 0.00 |

FILED

MAY 29 1998

COUNTY CLERK
BY M. Building

| | | | | |
|----------------|--|--------------------|----------------------|------|
| | (06) Public Works | BOOK 160 PAGE 1353 | | |
| | Resources | | \$208,375 | |
| | Expense | | \$198,375 | 0.00 |
| | (08) Information Services | | | |
| | Resources | | \$74,371 | |
| | Expense | | \$74,371 | 0.00 |
| | (10) Youth Services | | | |
| | Resources | | \$156,286 | |
| | Expense | | \$156,286 | 0.00 |
| | (11) District Attorney | | | |
| | Resources | | \$188,821 | |
| | Expense | | \$188,821 | 0.00 |
| | (12) Children & Families | | | |
| | Resources | | \$332,468 | |
| | Expense | | \$332,468 | 0.00 |
| | (13) County Counsel | | | |
| | Resources | | \$18,938 | |
| | Expense | | \$18,938 | 0.00 |
| | (14) Justice Courts | | | |
| | Resources | | \$16,004 | |
| | Expense | | \$16,004 | 0.00 |
| | (18) Human Resources & Management Services | | | |
| | Resources | | \$84,933 | |
| | Expense | | \$84,933 | 0.00 |
| <u>Fund 12</u> | <u>Self Insurance Fund</u> | | | |
| | (18) Human Resources & Management Services | | | |
| | Resources | | \$4,880 | |
| | Expense | | \$4,880 | 0.00 |
| <u>Fund 14</u> | <u>Employee Benefits Fund</u> | | | |
| | (17) General Expense | | | |
| | Fiscal Transactions | | \$2,195,000 | |
| | Operational Reserves | | <u>(\$2,195,000)</u> | |
| | 17 Total | | \$0 | 0.00 |
| | (18) Human Resources & Management Services | | | |
| | Resources | | \$8,133 | |
| | Expense | | \$8,133 | 0.00 |

| | | | |
|----------------|--|-------------------|------|
| <u>Fund 15</u> | <u>Corrections Construction Fund</u> | | |
| | (17) General Expense | | |
| | Materials & Services | \$45,000 | |
| | Capital Projects | <u>(\$45,000)</u> | |
| | 17 Total | \$0 | 0.00 |
| <u>Fund 16</u> | <u>Parks and Open Spaces Fund</u> | | |
| | (06) Public Works | | |
| | Resources | \$12,259 | |
| | Expenses | \$12,259 | 0.00 |
| <u>Fund 18</u> | <u>Corrections Operations Fund</u> | | |
| | (04) Health & Human Services | | |
| | Resources | \$109,422 | |
| | Expenses | \$109,422 | 0.00 |
| | (05) Public Safety | | |
| | Resources | \$106,496 | |
| | Expense | \$106,496 | 0.00 |
| <u>Fund 19</u> | <u>Motor & Equipment Pool Fund</u> | | |
| | (06) Public Works | | |
| | Resources | \$18,097 | |
| | Expenses | \$18,097 | 0.00 |
| <u>Fund 21</u> | <u>Fair Board Fund</u> | | |
| | (51) Fair Board | | |
| | Resources | \$203,608 | |
| | Expenses | \$203,608 | 0.00 |
| <u>Fund 22</u> | <u>Law Library Fund</u> | | |
| | (13) County Counsel | | |
| | Resources | \$4,838 | |
| | Expense | \$4,838 | 0.00 |
| <u>Fund 23</u> | <u>Fair board Debt Service Fund</u> | | |
| | (17) General Expense | | |
| | Fiscal Transactions | <u>\$35,000</u> | |
| | 17 Total | \$0 | 0.00 |
| <u>Fund 25</u> | <u>General Road Fund</u> | | |
| | (05) Public Safety | | |
| | Resources | \$17,723 | |
| | Expense | \$17,723 | 0.00 |

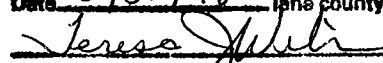
| | | | |
|----------------|--|-----------------|------|
| | (06) Public Works | | |
| | Resources | \$341,910 | |
| | Expense | \$341,910 | 0.00 |
| | (18) Human Resources & Management Services | | |
| | Resources | \$4,306 | |
| | Expense | \$4,306 | 0.00 |
| <u>Fund 27</u> | <u>Intergovernmental Services Fund</u> | | |
| | (18) Human Resources & Management Services | | |
| | Resources | \$3,170 | |
| | Expense | \$3,170 | 0.00 |
| <u>Fund 28</u> | <u>Special Revenue/Services Fund</u> | | |
| | (17) General Expense | | |
| | Materials & Services | (\$66,000) | |
| | Capital Projects | <u>\$75,000</u> | |
| | 17 Total | \$9,000 | 0.00 |
| | (18) Human Resources & Management Services | | |
| | Resources | \$4,567 | |
| | Expense | \$4,567 | 0.00 |
| <u>Fund 30</u> | <u>Solid Waste Disposal Fund</u> | | |
| | (06) Public Works | | |
| | Resources | \$41,411 | |
| | Expense | \$41,411 | 0.00 |
| <u>Fund 35</u> | <u>Capital Improvement Fund</u> | | |
| | (17) General Expense | | |
| | Materials & Services | (\$50,000) | |
| | Capital Outlay | <u>\$50,000</u> | |
| | 17 Total | \$0 | 0.00 |
| <u>Fund 39</u> | <u>Corrections Commissary Fund</u> | | |
| | (05) Public Safety | | |
| | Resources | \$125,247 | |
| | Expense | \$125,247 | 0.00 |
| <u>Fund 49</u> | <u>J.T.P.A. Fund</u> | | |
| | (07) J.T.P.A. | | |
| | Resources | \$54,979 | |
| | Expense | \$54,979 | 0.00 |

| | | | |
|----------------|---|-----------|------|
| <u>Fund 52</u> | <u>Information Systems Fund</u> (09) Regional Information Systems | | |
| | Resources | \$81,827 | |
| | Expense | \$81,827 | 0.00 |
| | | | |
| <u>Fund 83</u> | <u>Animal Regulation Authority Fund</u> (18) Human Resources & Management Services | | |
| | Resources | \$17,026 | |
| | Expense | \$17,026 | 0.00 |
| | | | |
| <u>Fund 85</u> | <u>Joint Social Services Fund</u> (04) Health & Human Services | | |
| | Resources | \$78,107 | |
| | Expense | \$78,107 | 0.00 |
| | | | |
| <u>Fund 86</u> | <u>Health & Human Services Fund</u> (04) Health & Human Services | | |
| | Resources | \$397,911 | |
| | Expense | \$397,911 | 0.00 |

Dated this 27th day of May 1998.



 Chair, Board of County Commissioners

APPROVED AS TO FORM
 Date 5/20/98 lane county


 OFFICE OF LEGAL COUNSEL

IN THE MATTER OF ADOPTING THE 1997-98 SUPPLEMENTAL BUDGET #3, MAKING AND TRANSFERRING APPROPRIATIONS.

ATTACHMENT A

Budget changes and their explanations are listed below by Fund and by department:

| | | | | |
|----------------|----------------------------|---------------------------|---------------|------------|
| <u>Fund 24</u> | <u>General Fund</u> | BOOK 160 PAGE 1357 | <u>Amount</u> | <u>FTE</u> |
| | (01) Assessment & Taxation | | | |
| | Resources | | \$108,129 | |
| | Expense | | \$108,129 | 0.00 |

The increase comes from a one-time transfer of revenue from the Employee Benefits Fund to cover 93.75% of the FY 97-98 3% COLA granted to employees effective June 1, 1997. The balance of funding (6.25%) comes from within each department's budget. These percentages are the same for all departments and funds. Future COLAs are to be picked up by each affected fund.

| | | | | |
|--|----------------------------|--|----------|------|
| | (03) County Administration | | | |
| | Resources | | \$30,371 | |
| | Expense | | \$30,371 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

| | | | | |
|--|--------------------|--|-----------|------|
| | (05) Public Safety | | | |
| | Resources | | \$347,280 | |
| | Expense | | \$347,280 | 0.00 |

\$326,224 of the increase comes from a transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. The remaining \$21,056 comes from additional training fees (\$7,785) and FEMA reimbursement (\$13,271).

| | | | | |
|--|-------------------|--|-----------|------|
| | (06) Public Works | | | |
| | Resources | | \$208,375 | |
| | Expense | | \$198,375 | 0.00 |

\$59,879 of the increase comes from a transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. The remaining \$148,496 comes from additional permit revenue to be used to upgrade PCS in order to run the Sierra Permit System, expand scanning and presentation capabilities and improve customer service through extra help, overtime and training. An excess of \$10,000 is also being contributed to the General Fund to bring the division back to a net zero usage.

| | | | | |
|--|---------------------------|--|----------|------|
| | (08) Information Services | | | |
| | Resources | | \$74,371 | |
| | Expense | | \$74,371 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

(10) Youth Services

| | | |
|-----------|-----------|------|
| Resources | \$156,286 | |
| Expense | \$156,286 | 0.00 |

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The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

(11) District Attorney

| | | |
|-----------|-----------|------|
| Resources | \$188,821 | |
| Expense | \$188,821 | 0.00 |

\$178,040 of the increase comes from a transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. \$10,000 comes from INET for additional data processing equipment, and \$781 comes from private donations to the Victim Services program.

(12) Children & Families

| | | |
|-----------|-----------|------|
| Resources | \$332,468 | |
| Expense | \$332,468 | 0.00 |

\$16,925 of the increase comes from a transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. \$315,543 comes from additional Center for Substance Abuse Program (CSAP) grant funds expected last year, but not received until this year. These additional funds will be used for some in-house staffing costs, but will primarily be for subcontracts based upon input from the local community coalitions.

(13) County Counsel

| | | |
|-----------|----------|------|
| Resources | \$18,938 | |
| Expense | \$18,938 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

(14) Justice Courts

| | | |
|-----------|----------|------|
| Resources | \$16,004 | |
| Expense | \$16,004 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

(18) Human Resources & Management Services

| | | |
|-----------|----------|------|
| Resources | \$84,933 | |
| Expense | \$84,933 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 12 Self Insurance Fund

(18) Human Resources & Management Services

| | | |
|-----------|---------|------|
| Resources | \$4,880 | |
| Expense | \$4,880 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 14 Employee Benefits Fund

(17) General Expense

| | | |
|---------------------|----------------------|------|
| Fiscal Transactions | \$2,195,000 | |
| Operational Reserve | <u>(\$2,195,000)</u> | |
| 17 Total | \$0 | 0.00 |

\$2,195,000 is transferred from the Operational Reserve into the Fiscal Transaction line for a one-time transfer from the Employee Benefits Fund to all other departments and funds to cover 93.75% of the FY 97-98 3% COLA granted to employees effective June 1, 1997. Careful management of the benefits program and the resulting saving has brought about a gradual accumulation within the benefits fund that makes these funds available. Sufficient reserves will still remain to address future benefit program needs for unemployment costs and health benefit increases that exceed the maximum allowable under the current provider agreements. The transfer of funds received prior approval from the Labor Relations Manager and the Board of Commissioners.

(18) Human Resources & Management Services

| | | |
|-----------|---------|------|
| Resources | \$8,133 | |
| Expense | \$8,133 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 15 Corrections Construction Fund

(17) General Expense

| | | |
|----------------------|-------------------|------|
| Materials & Services | \$45,000 | |
| Capital Projects | <u>(\$45,000)</u> | |
| 17 Total | \$0 | 0.00 |

This is a transfer between line items to cover projected costs for the Forest Work Camp building project that are over and above what was originally planned.

Fund 16 Parks and Open Spaces Fund

(06) Public Works

| | | |
|-----------|----------|------|
| Resources | \$12,259 | |
| Expenses | \$12,259 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 18 Corrections Operations Fund
(04) Health & Human Services

| | | | |
|-----------|--|-----------|------|
| Resources | | \$109,422 | |
| Expenses | | \$109,422 | 0.00 |

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\$18,662 of the increase comes from a transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. The remaining \$90,760 reflects increased Psychiatric Hospital fees that will be used to cover the increased contract cost with Sacred Heart. If the Board Order is approved, the County Administrator is hereby delegated authority to sign the contract amendment.

(05) Public Safety

| | | | |
|-----------|--|-----------|------|
| Resources | | \$106,496 | |
| Expense | | \$106,496 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 19 Motor & Equipment Pool Fund

(06) Public Works

| | | | |
|-----------|--|----------|------|
| Resources | | \$18,097 | |
| Expenses | | \$18,097 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 21 Fair Board Fund

(51) Fair Board

| | | | |
|-----------|--|-----------|------|
| Resources | | \$203,608 | |
| Expenses | | \$203,608 | 0.00 |

This increase is the amount of excess Transient Room Tax, derived from the 5% capital debt portion of the tax, expected to be available for payment to the Fair Board for fairgrounds capital improvements for FY 97-98, per prior action by the Board of Commissioners. An additional \$168,608 is transferred from the Fair Board Debt Service fund to pay the county's half of the bonded indebtedness for fairgrounds improvements, a change only in where the payment is made, as requested by auditors.

Fund 22 Law Library Fund

(13) County Counsel

| | | | |
|-----------|--|---------|------|
| Resources | | \$4,838 | |
| Expense | | \$4,838 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 23 Fair board Debt Service Fund

(17) General Expense

| | | | |
|---------------------|--|-----------------|------|
| Fiscal Transactions | | <u>\$35,000</u> | |
| 17 Total | | \$0 | 0.00 |

This increase is the amount of excess Transient Room Tax, derived from the 5% capital debt portion of the tax, expected to be available for payment to the Fair Board for fairgrounds capital improvements for FY 97-98 as a result of prior Board action.

Fund 25 General Road Fund

(05) Public Safety

| | | |
|-----------|----------|------|
| Resources | \$17,723 | |
| Expense | \$17,723 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

(06) Public Works

| | | |
|-----------|-----------|------|
| Resources | \$341,910 | |
| Expense | \$341,910 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

(18) Human Resources & Management Services

| | | |
|-----------|---------|------|
| Resources | \$4,306 | |
| Expense | \$4,306 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 27 Intergovernmental Services Fund

(18) Human Resources & Management Services

| | | |
|-----------|---------|------|
| Resources | \$3,170 | |
| Expense | \$3,170 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 28 Special Revenue/Services Fund

(17) General Expense

| | | |
|----------------------|-----------------|------|
| Materials & Services | (\$66,000) | |
| Capital Projects | <u>\$75,000</u> | |
| 17 Total | \$9,000 | 0.00 |

\$75,000 is transferred from Materials & Services into the Capital Projects line to cover costs associated with the revised courthouse security remodel. The remaining \$9,000 is an increase in Transient Room Tax revenues projected to be available as an agency payment within the M&S line for the Museum.

(18) Human Resources & Management Services

| | | |
|-----------|---------|------|
| Resources | \$4,567 | |
| Expense | \$4,567 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

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| | | | |
|----------------|----------------------------------|----------|------|
| <u>Fund 30</u> | <u>Solid Waste Disposal Fund</u> | | |
| | (06) Public Works | | |
| | Resources | \$41,411 | |
| | Expense | \$41,411 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

| | | | |
|----------------|---------------------------------|-----------------|------|
| <u>Fund 35</u> | <u>Capital Improvement Fund</u> | | |
| | (17) General Expense | | |
| | Materials & Services | (\$50,000) | |
| | Capital Outlay | <u>\$50,000</u> | |
| | 17 Total | \$0 | 0.00 |

Net zero transfer of \$50,000 from Materials & Services to Capital Outlay to purchase printers and other data processing equipment for the PeopleSoft implementation project.

| | | | |
|----------------|------------------------------------|-----------|------|
| <u>Fund 39</u> | <u>Corrections Commissary Fund</u> | | |
| | (05) Public Safety | | |
| | Resources | \$125,247 | |
| | Expense | \$125,247 | 0.00 |

\$980 of the increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. The balance, or \$124,267, comes from increased phone revenue and a higher than anticipated cash carry forward to be used to purchase additional commissary supplies.

| | | | |
|----------------|----------------------|----------|------|
| <u>Fund 49</u> | <u>J.T.P.A. Fund</u> | | |
| | (07) J.T.P.A. | | |
| | Resources | \$54,979 | |
| | Expense | \$54,979 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

| | | | |
|----------------|-----------------------------------|----------|------|
| <u>Fund 52</u> | <u>Information Systems Fund</u> | | |
| | (09) Regional Information Systems | | |
| | Resources | \$81,827 | |
| | Expense | \$81,827 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 83 Animal Regulation Authority Fund

(18) Human Resources & Management Services

| | | |
|-----------|----------|------|
| Resources | \$17,026 | |
| Expense | \$17,026 | 0.00 |

The increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA.

Fund 85 Joint Social Services Fund

(04) Health & Human Services

| | | |
|-----------|----------|------|
| Resources | \$78,107 | |
| Expense | \$78,107 | 0.00 |

\$14,220 of the increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. The balance of \$63,887 is made up of various small grant adjustments. Add as follows:

- \$6,000 from City of Eugene for the Eugene Service Station
- \$2,655 to increase the Senior Holiday Allocation by the additional amount of revenue collected.
- \$5,000 to increase appropriations for the Safe & Sound Project from private donations of \$2,500 each from HMT and Symantec.
- \$1,600 to Extra Help Position #4497 for Summer Health Clinic startup expenses from additional unanticipated cash carry forward.
- \$26,500 to increase appropriations for the Information Resource & Referral project. \$6,500 revenue will be collected from City of Eugene, \$20,000 from New Opportunities Program.
- \$9,138 to adjust actual Community Development Block Grant (CDBG) rollover amounts.
- \$6,328 in Energy Education dollars to purchase Low Income Energy Assistance Program (LIEAP) data entry equipment and to increase agency payments.
- \$6,666 to the Welfare to Work Program from additional JTPA grant funds.

Fund 86 Health & Human Services Fund

(04) Health & Human Services

| | | |
|-----------|-----------|------|
| Resources | \$397,911 | |
| Expense | \$397,911 | 0.00 |

\$369,416 of the increase comes from the transfer of revenue from the Employee Benefits Fund to cover a majority of the FY 97-98 3% COLA. The balance of \$28,495 is made up of \$9,240 is unanticipated Medicaid revenue to be used for a polygraph contract and office expenses for the DUII program; \$3,936 in extra third party fees for additional prof. & consulting services for the Methadone program; and the balance in Medicaid and client fees to be used for Extra Help and various M&S costs for the Offender program.