

PASSED

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO.  
09-3-4-1:

I IN THE MATTER OF ADOPTING OPERATING  
I PRINCIPLES FOR LEGISLATIVE ADVOCACY  
I DURING LEGISLATIVE SESSIONS

**WHEREAS**, the Lane County Board of County Commissioners adopts operating principles for legislation review for the basis upon which it will ultimately determine a position on key legislation considered during the Oregon Legislative Assembly.


**NOW, THEREFORE**, be it resolved that the Lane County Board of County Commissioners adopts the Legislative Operating Principles for Lane County Legislative Advocacy for the basis upon which it will ultimately determine a position on key legislation considered during legislative sessions, and;

**AND THEREFORE**, be it resolved that the Lane County Board agrees to the operating principals illustrated in Attachment A.

DATED this 4<sup>th</sup> day of March, 2009



Pete Sorenson, Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM  
Date 3/2/09 Jane Orrenby  
  
OFFICE OF LEGAL COUNSEL

Attachment A  
Operating Principals: Lane County Legislative Advocacy  
February 16, 2009

**Mission Statement:** When the Oregon Legislature is in session, the Lane County Legislative Committee serves to make recommendations to the Board of County Commissioners on specific legislative measures.

**Membership:** The Lane County Legislative Committee consists of all Department Directors and the Intergovernmental Relations Manager. Department Directors may invite select staff from their departments to develop information on specific legislative measures.

**Schedule and Frequency:** As necessary, and as close to Board of County Commissioners meetings as possible to ensure pertinence. Special meetings may be called as emergency business.

**Measure Evaluation Selection:** Any member of the Legislative Committee or the Board of County Commissioner may request that a measure be selected for staff evaluation and recommendation to the Board of County Commissioners such that a formal position of the Board is established. Measures are selected deemed by their relationship to a previous issue discussed by the Board of County Commissioners and/or the direct impact to local government operations.

**Procedure:** Upon selection of a particular measure, a staff assignment will be made by the Intergovernmental Relations Manager. The assignment will consist of a bill summary, analysis, and recommendation.

- The summary will include a brief summary statement, the relating to clause, and the sponsors of the bill.
- The analysis will include a discussion of how the bill may affect Lane County government and/or its citizens, including any financial considerations that can be established.
- Recommendations are:
  - Neutral: There is no direct impact to Lane County if it passes or doesn't pass.
  - Support: To uphold or defend as valid or right. Actively engage to ensure passage.
  - Oppose: Offer resistance to the bill such that fails in committee or in a chamber.
  - Oppose unless amended/Support if amended: A specific amendment is necessary and should be pursued. Amendment concept or language must receive Board support.
  - Monitor: To stay engaged and actively involved in the process of a bill, with regular reports back on real or possible amendments and other developments.
- The Intergovernmental Relations Manager will bring select bills to the Board of County Commissioners on a regular basis in order to confirm or adjust the staff recommendations. No bills may be actively lobbied by staff without a position being memorialized by a Board Order.
- Bills will be tracked on an Access database and a post session report will be developed.

**Staff and Board Testimony:** Testimony is an important element within the legislative process and may only be submitted after the Board of County Commissioners has memorialized a position on selected legislation. Staff and Board members may testify on legislative issues prior to a Board taking a position on legislation if they are clear that they are doing so as individuals or as a member of a professional organization.

**Collaboration:** Lane County will attempt to maximize collaboration with regards to legislative advocacy by pairing with the Association of Oregon Counties, the Association of O and C Counties, other individual counties, and cities and districts within Lane County.