

PASSED

IN THE BOARD OF COUNTY COMMISSIONERS OF LANE COUNTY, OREGON

RESOLUTION AND ORDER) IN THE MATTER OF ADOPTING THE FY 2008-
08-09-24- 1) 2009 SUPPLEMENTAL BUDGET #1 MAKING,
) REDUCING AND TRANSFERRING
) APPROPRIATIONS

WHEREAS, Supplemental Budget #1 for Fiscal Year 2008-2009 was advertised in The Register-Guard on June, 17, 2008, which is not less than 5 days nor more than 30 days in advance of the public hearing date as required by local budget law; and

WHEREAS, after due notice, a public hearing on the FY 2008-2009 Supplemental Budget #1 was held in the Public Service Building, Lane County on September 24, 2008, and

WHEREAS, in accordance with ORS 294.480, the governing body of any municipal corporation may make a supplemental budget for the fiscal year for which the regular budget has been prepared; and

WHEREAS, the Board having fully considered the matters discussed at the public hearing; now, therefore,

IT IS HEREBY RESOLVED AND ORDERED that the amounts for the fiscal year beginning July 1, 2008 and for the purposes as outlined on Attachment A be additionally appropriated, reduced or transferred as follows:

Fund 124 General Fund

Youth Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$20,000	0.00
Public Safety	<u>Amount</u>	<u>FTE</u>
Expenditures	\$ 47,500	0.00
General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail:</u>		
Material & Services	\$ 42,404	0.00
Fund Transfers	\$ 75,000	
Operational Contingency	<u>(\$117,404)</u>	
Total Expenditures	\$0	

Fund 216 Parks & Open Spaces Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	\$342,452	0.00

Fund 225 General Road Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$976,042)	0.00

Fund 250 Title III Projects Fund

General Expense	<u>Amount</u>	<u>FTE</u>
Material & Services	\$843,303	0.00
Fund Transfers	\$0	
Operational Contingency	<u>(\$700,000)</u>	
Total Expenditures	\$143,303	

Fund 260 Special Revenue Fund

Youth Services	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$3,200)	0.00

District Attorney	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$ 210)	0.00

Public Safety	<u>Amount</u>	<u>FTE</u>
Expenditures	\$194,618	0.00

County Admin	<u>Amount</u>	<u>FTE</u>
Expenditures	\$3,010	0.00

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail</u>		
Materials & Services	\$300,000	0.00
Fund Transfers	\$	
Operational Reserves	<u>(\$300,000)</u>	
Total Expenditures	\$0	

Fund 275 Industrial Development Revolving Fund

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail</u>		
Materials & Services	\$0	0.00
Fund Transfers	\$	
Operational Reserves	<u>\$250,000</u>	
Total Expenditures	\$250,000	

Fund 283 Animal Regulation Authority Fund

Health & Human Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$37,170	0.00

Fund 285 Intergov Human Svcs Fund

Health & Human Services	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$ 5)	0.00

Fund 286 Health & Human Services Fund

Health & Human Services Expenditures	<u>Amount</u> \$2,474,318	<u>FTE</u> 1.48
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Fund 287 LaneCare Fund

Health & Human Services Expenditures	<u>Amount</u> \$0	<u>FTE</u> 0.00
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Fund 530 Solid Waste Disposal Fund

Public Works Expenditures	<u>Amount</u> \$17,268	<u>FTE</u> 0.00
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Fund 570 Land Management Fund

Public Works Expenditures	<u>Amount</u> \$85,463	<u>FTE</u> 0.00
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Fund 614 Employee Benefit Fund

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail</u>		
Materials & Services	\$700,000	0.00
Fund Transfers	\$	
Operational Reserves	\$	
Total Expenditures	<u>\$700,000</u>	

Fund 619 Motor & Equipment Pool Fund

Public Works Expenditures	<u>Amount</u> \$5,236	<u>FTE</u> 0.00
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Fund 654 Information Services Fund

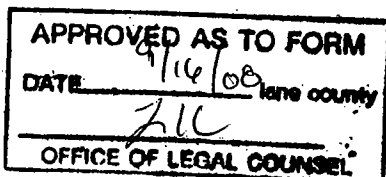
Information Services Expenditures	<u>Amount</u> \$251,653	<u>FTE</u> 1.00
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and it is further **ORDERED** that the Board hereby delegates authority to the County Administrator to sign contracts as shown on Attachment B.

Dated this 24th day of September, 2008.



Chair
Lane County Board of Commissioners



ATTACHMENT A – IN THE MATTER OF ADOPTING THE FY 2008-2009 SUPPLEMENTAL BUDGET #1 MAKING, REDUCING AND TRANSFERRING APPROPRIATIONS

Budget changes and their explanations are listed below by Fund and department:

Fund 124 General Fund

Youth Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$20,000	0.00

Administration: Oregon Commission on Children challenge grant for Gang Conference in October 2008. Expenses include conference honorariums of \$15,000 and conference supplies of \$5,000.

Public Safety	<u>Amount</u>	<u>FTE</u>
Expenditures	\$47,500	0.00

Increase revenue budget by \$45,000 for City of Eugene contracts for deputy security at the Olympic Trials and U of O games, increase personnel budget an equal amount. Increase revenue budget in Transport \$2,500 for the DOJ 2007 Justice Assistance Grant. Increase expense budget \$2,500 for transport cell monitor cameras.

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail:</u>		
Material & Services	\$42,404	0.00
Fund Transfers	\$75,000	
Operational Contingency	<u>(\$117,404)</u>	
Total Expenditures	\$0	

Board Order 08-9-3-7 directs the payment of AOC Dues from discretionary general fund in the amount of \$42,404. Service Stabilization reserves reduced and materials & services increased by this amount. The dues will be split with the Road Fund, which will pay \$41,965.

Board order 08-8-19-1 directs an updated countywide coordinated population forecast to be prepared by Portland State University (PSU) at the cost of \$75,000. Decrease service stabilization reserve by \$75,000 and increase transfer to Land Management Fund who will handle the contract with PSU.

Fund 216 Parks & Open Spaces Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	\$342,452	0.00

Increase Campground Grant to \$375,000 for a grant received from Oregon State Parks and reduce Fund Balance by \$35,000 for use on Armitage Campground Development. Increase General Construction by expense \$290,000 for construction planned for but not completed for Armitage Campground Development during fiscal year 07/08. Increase Department Support/Direct by \$50,000 for work to be completed by Engineering and Construction Services for Armitage Campground Development.

Medical Rate changes following budget adoption. Health Insurance increase by \$2,200. Dental Insurance decrease by \$550. Vision Insurance increase by \$550. Deferred Comp. increase by

\$252. Fund Balance increase by \$2452 to offset. PERS Bond rate reduction due to budget committee adds backs in FY 0809 approved budget. Reduction of rate \$3,468 offset with an increase to Operational Contingency.

Fund 225 General Road Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$976,042)	0.00

Reduce Highway Funds Revenue by \$2 million to reflect current projections; decrease from \$15 to \$13 million. Offset with a \$1 million decrease in contingency and a \$1 million increase in Fund Balance. Fund Balance increase is due to a land sale in FY 07-08. Actual for FY 07-08 ended at \$13.5 million. State of Oregon projections for revenue has recently been decreased significantly for FY 08-09. This reduction reflects current projections from State of Oregon for decreased revenues. Modify Medical Rates to reflect changes following budget adoption. Increase \$23,958. Offset with increase in fund balance carry over.

Modify Medical Rates to reflect Medical Benefits changes per County Administration increase of \$4,828; Modify Salaries and Benefits to reflect Vegetation Crew Changes increase of \$111,092. Offset with decrease of \$115,920 in Road Work Supplies for net zero change.

PERS Bond reduction to all divisions due to add backs in approved budget. Reduction of \$55,447 offset with an increase to Operational Contingency.

Fund 250 Title III Projects Fund

General Expense	<u>Amount</u>	<u>FTE</u>
Material & Services	\$843,303	0.00
Fund Transfers	\$0	
Operational Contingency	(\$700,000)	
Total Expenditures	\$143,303	

Increase expenditures by \$700,000 to budget for unemployment costs due to loss of Secure Rural Schools Payments. Total of \$1 million reserve set aside in Title 3 funds. This adjustment represents an estimate of costs to be incurred in FY 0809. Entered as a reimbursement to the Benefit Fund which pays these costs for the County.

Board Order 08-8-20-4 granting FY 07-08 carryover funds of \$143,303 to SO for FY 08-09 for inmate work crew. Any adjustments to SO will occur in Supp #2 when more revenue info is known. Increase Fund balance to represent carryover of unspent funds and increase M&S for payments of \$143,303.

Fund 260 Special Revenue Fund

Youth Services	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$3,200)	0.00

MLK, Jr. Ed Center: Workforce Partnership Grant reduced by \$13,200. Support services expenses to youth reduced by \$13,200. Lane Workforce Partnership signed Special Internship Agreement providing revenue of \$10,000. Expenses increased by \$10,000.

District Attorney	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$210)	0.00

Various Benefit Expenses reduced by a total of \$210 per the revised Medical Rate figures following budget adoption. Reimbursement revenue from Kids' FIRST non-profit reduced by \$210 to reflect the expense reduction.

Justice Courts	<u>Amount</u>	<u>FTE</u>
Expenditures	\$0	0.00

When General Fund reductions were made in the No Renewal budget for FY 08-09 certain fixed costs were reallocated to all other programs/funds. The increased cost to Central Lane Justice Court was \$10,259 for PERS Bond, Purchased Insurance and Direct/IS Service costs. In order to keep the overall fund balanced offsetting reductions were made in Extra Help, Building Supplies and Outside Education and Travel. This budget was also adjusted upward by \$9,858 due to receiving a refund from the Employee Benefits Fund. This left a net increase of \$8,857.

Central Lane Justice Court would like to shift the \$8,857 out of operational reserves back into spending authority by restoring \$6,000 to Extra Help and \$2,857 into Outside Education & Travel. The Extra Help position will be used to fill in for the vacant clerk position. The Outside Education is for court operations continuing education for staff.

Public Safety	<u>Amount</u>	<u>FTE</u>
Expenditures	\$194,618	0.00

Increase revenue budget \$194,618 in the Traffic Team program for the COPS Tech Grant. Increase expense budget an equal amount for Law Enforcement Equipment. The grant pays for the in-car video camera system to be installed in traffic and patrol vehicles. The equipment was ordered, received, but problems with both the equipment and installation along with Sheriff's Office reductions put the project on hold. Installation, resolving the problems and training have once again commenced and will be completed within the next few months.

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	\$0	0.00

Increase General Construction by \$190,000 for remaining balance from fiscal year 07/08 of Board approved SDC appropriation to Armitage Campground Development. Decreasing Operational Contingency by \$190,000.

County Administration	<u>Amount</u>	<u>FTE</u>
Expenditures	\$3,010	0.00

Increase Public Safety Coordinating Council fund balance by \$3,010 to represent carryover from FY 07-08 contract with LCOG. Contract increased by \$3,010 for FY 0809.

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail</u>		
Materials & Services	\$300,000	0.00
Fund Transfers	\$	
Operational Reserves	<u>(\$300,000)</u>	
Total Expenditures	\$0	

Increase M&S budget for projects involving Eugene Pipe (Ridgeline Pipe) - \$100,000; Enterprise Rent a Car \$50,000; Newood Manufacturing \$50,000 & SouthLane Mental Health - \$100,000 were not billed/paid in FY 0708 as anticipated. Decrease contingency & increasing agency payments by \$300,000 to account for this change.

Fund 275 Industrial Development Revolving Fund

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail</u>		
Materials & Services	\$0	0.00
Fund Transfers	\$	
Operational Reserves	<u>\$250,000</u>	
Total Expenditures	\$250,000	

Pursuant to Board Order 08-8-27-4 conditions contained in a 1998 deed that transferred 40 acres of county owned real property to Port of Siuslaw were removed in consideration of the sum of \$250,000. These funds are placed into an Industrial Development Revolving Fund pursuant to ORS 275.318 and are appropriated to Operational Contingency in General Expense. Any future expenditure from this fund must meet the conditions of ORS 275.318 and requires a board order.

Fund 283 Animal Regulation Authority Fund

Health & Human Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$37,170	0.00

Adjust budget to better reflect the activity anticipated for FY 08/09 following budget adoption. Includes increase in license revenue & private donations due to change in work plan; adjusted PERS bond and medical expense line items which changes following budget adoption to updated rate.

Fund 285 Intergov Human Svcs Fund

Health & Human Services	<u>Amount</u>	<u>FTE</u>
Expenditures	(\$ 5)	0.00

Decrease PERS Bond (\$4,726), Increase Health Ins. \$3,916, Decrease Dental Ins. (\$979), Increase Vision Insurance \$979, Increase Deferred Comp. \$342, Increase M&S \$463 to represent change in rates following budget adoption. Decrease Revenue by \$5 to balance. Decreased Homeless Shelter Revenue by (\$30,000), Increased Misc. State Revenue from DHS \$30,000

Fund 286 Health & Human Services Fund

Health & Human Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$2,474,318	1.48

Increase intrafund transfer revenue and expense by \$505,595 for billing staff previously paid by FQHC Riverstone Clinic. Adding 1.0 FTE Management Analyst and moving 3.5 FTE from Admin into Clinical Financial Services Division.

Decrease Admin Division by \$40,107 revenue and \$301,072 expense. Decrease due to moving 3.5 FTE from Admin Division into the Clinical Financial Services Division along with the IS, indirect & other related expenses, decreasing a PSC by .22 FTE to match hours worked. Adjusting PERS bond and medical to updated rates following budget adoption. Decreased fund balance and Intrafund transfer revenue by \$301,072.

Increased Revenue by \$56,071 and expenses by \$494,069. Employees moved from FQHC Riverstone into the Clinical Financial Services Division. The charge back to the clinic to cover billing and financial service will be done in by intrafund transfer. Staff also moved from H&HS Admin billing section into the Clinical Financial Services Division. This cost for this group of billing staff along with the added staff needed to implement and maintain new practice management software will be charged back to the programs that bill. Adjustment done to correct PERS bond and benefit rate following budget adoption. Included in the total appropriation is \$119,643 federal grant for the purchase of equipment and furniture for Riverstone clinic. Add .50 FTE Nurse Practitioner to an existing .50 FTE temp Nurse Practitioner (position # 50312) to get a 1.0 FTE NP. This position is being created due to the difficulty filling the two vacant physician positions. The lapse from the vacant doctor positions will more than cover the cost of this added FTE, so appropriations are not increased at this time. This will give the clinic another provider while they continue recruitment for a physician

Increases in Mental Health Grant thru Amendment #46. Adjusted PERS bond and medical expense line items to updated rates following budget adoption;

Environmental Health has increased revenues and expenditures by \$280,000 due to a new state-wide on-line food handlers testing service that will be used state wide. The tobacco program had an increase of \$21,998 in revenue and expenses from unused funds granted in the previous fiscal year that will be rolled over and extra help with be used to enhance the program. The WIC program is increased \$124,745 in revenue and expenses - a portion \$28,745 is to be spent by Sep 30 for special projects and the additional \$95,392 was an increase from the state due to maintaining current case load. The MCH program revenue and expenses has been increased \$88,978 due nursing services not having to be reduced. The Bio-Terrorism program has reduced their budget \$62,492 in expenses and revenues to reflect the awarded amount in the OHD grant. Communicable Disease Services has increased in revenues and expenses \$66,231 for the anticipated clinic increase during flu season. The revenue will cover the cost of the immunes and the added extra help for the walk-in clinic. Adjusted PERS bond and medical expense line items to updated rate.

Mental Health Contracts has been increased \$1,080,108 to reflect amendment 40 and 47 in the Mental Health Grant and due to the Psychiatrist reimbursement from Lanecare of \$375,000 allowed Mental Health to increase funds to contractors. An increase of .30 FTE to position 50063, which will in turn be an increase in billing for the extra case load and in part to the increase billing under the FQHC.

Revenues are increased to cover the increased cost of the Unicare system which will in turn create increased revenue (\$25,073). Appropriated the cost of position 50398 that was approved in Board Order #08-7-30-3 using miscellaneous payments (\$5,000) to offset. Adjusted PERS bond and medical expense line items to updated rate.

Fund 287 LaneCare Fund

Health & Human Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$0	0.00

Adjust budget for PERS Bond reduction (2,828), health Insurance Increase \$2,090, dental insurance reduction (528), vision Insurance Increase 528, deferred comp increase 162 as a result of new rates following budget adoption. Misc. Payments Increase \$576.

Fund 530 Solid Waste Disposal Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	\$17,268	0.00

Modify Medical Rates to reflect changes following budget adoption. Increase expenses and fund balance by \$17,268. PERS Bond reduction to WMD Fund 530 due to reduced rate calculated by County Admin. Reduction of \$18,558 offset with an increase to Operational Contingency.

Fund 570 Land Management Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	\$85,463	0.00

Medical Rate change to reflect changes following budget adoption. An increase for all organizations within the division of \$10,463. An increase to Fund Balance of \$10,463. PERS Bond reduction to Fleet Fund due to reduced rate calculated by County Admin. Reduction of \$5,895 offset with an increase to Operational Contingency.

Increase of \$75,000 transfer from General Expense in General Fund to cover cost of coordinated population forecast study by Portland State University as directed in BO 08-8-19-1. Professional & Consulting increased by \$75,000 for contract amount.

Fund 614 Employee Benefit Fund

General Expense	<u>Amount</u>	<u>FTE</u>
<u>Expense Detail</u>		
Materials & Services	\$700,000	0.00
Fund Transfers	\$	
Operational Reserves	\$	
Total Expenditures	<u>\$700,000</u>	

Increase revenue & expense for unemployment costs increased due to loss of Secure Rural Schools Payments. This budget anticipates \$700k reimbursement for these costs for FY 08-09 from Title 3 Fund.

Fund 619 Motor & Equipment Pool Fund

Public Works	<u>Amount</u>	<u>FTE</u>
Expenditures	\$5,236	0.00

Modify Medical Rates per County Administration. Increase expense and fund balance by \$5,236. PERS Bond reduction to Fleet Fund due to reduced rate calculated by County Admin. Reduction of \$5,895 offset with an increase to Operational Contingency.

Fund 654 Information Services Fund

Information Services	<u>Amount</u>	<u>FTE</u>
Expenditures	\$251,653	1.00

IS Projects & Reserves - Increase Intergovernmental agreements by \$171,801. Contracts with LCOG and the corresponding revenue were omitted from the adopted budget due to an oversight. The revenue for these contracts was included in the total IS Direct charges distributed to county departments, but did not calculate correctly into the 654 budget. The inclusion of these contracts and balancing revenue will not increase the IS Direct charges for FY09.

IS Applications - Increase Personnel by \$76,030 and M&S by \$3,822. H&HS has requested additional programming services through Applications. An additional FTE is necessary for this as there are no vacancies in that division. Form 34 shows the pro-rated costs related to the FTE. We anticipate hiring by Nov 1 when the new position is approved. H&HS will fund 100% of this position through the UNICARE project for FY09.

FY 08-09 Supplemental #1 Contract List

New Contracts						
Contractor Name	Contract Title	Type	Amount	Begin Date	End Date	
HEALTH & HUMAN SERVICES						
Sheltercare	Supported Housing	E	\$282,630	4/1/2008	6/30/2009	
Community Vision, Inc.	DD Supported Living Services	E	\$549,899	7/1/2008	6/30/2011	
ShelterCare	Supported Housing	E	\$282,630	4/1/2008	6/30/2009	
INFORMATION SERVICES						
LCOG	AIRS Staffing FY 09-11	E	\$390,000	8/1/2008	6/30/2011	
YOUTH SERVICES						
Oregon Commission on Children	Gang Grant	R	\$20,000	7/1/2008	6/30/2009	
Looking Glass	Pathways Services	E	\$385,440	10/1/2008	6/30/2009	
Center for Family Development	Psychiatric Services	E	\$262,500	10/1/2008	6/30/2010	
Lane Workforce Partnership	Student Interns	R	\$10,000	7/1/2008	6/30/2009	
Amendments						
Contractor Name	Contract Title	Type	Amendment Amount	New Contract Total	As Amended	
					Begin Date	End Date
HEALTH & HUMAN SERVICES						
Emergence	Drug Court Treatment Services	E	\$375,072	\$1,125,216	7/1/2008	6/30/2011
Eugene School District 4J	School Based Health Center	E	\$84,000	\$253,075	7/1/2008	6/30/2009
SHERIFF'S OFFICE						
Ganner Associates	Communications Consulting	E	\$100,000	\$150,000	5/8/2008	5/7/2009