

IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON

ORDER NO.

08-12-3-4

FILED

DEC 17 2008

COUNTY CLERK

M. B. ...

(IN THE MATTER OF PROVIDING DIRECTION TO PUBLIC
(WORKS LAND MANAGEMENT DIVISION FOR REVENUE
(AND EXPENSE REDUCTIONS AND AUTHORIZING AN
(INTERFUND OPERATING LOAN FROM THE SOLID WASTE
(DISPOSAL FUND TO THE LAND MANAGEMENT FUND IN
(AN AMOUNT NOT TO EXCEED \$283,000; AND AUTHORIZING
(A TRANSFER FROM THE GENERAL FUND SERVICE
(STABILIZATION RESERVE TO THE LAND MANAGEMENT FUND
(IN THE AMOUNT OF \$475,000

WHEREAS, the Public Works, Land Management Division (LMD) operates within a fee-based enterprise fund that is required to balance expenses with revenues; and

WHEREAS, in response to the nation-wide economic downturn and financial institution crisis in the first half of FY 08/09 LMD revenues are under budget ranging from 30 to 50% in nearly all fees, and the financial forecast for the Land Management Fund projects revenue to be \$2.5 million under budget in FY 08/09 if no changes are made; and

WHEREAS, the Public Works Department developed three options (Attachment A) for balancing the LMD budget that included reductions in revenue and expense, reductions in employee positions, operating loans and General Fund Support; and

WHEREAS, the Board of County Commissioners reviewed the financial forecast projections, considering three options for balancing the LMD budget and the impact each option would have on the County General Fund Service Stabilization Reserve; and

WHEREAS, Option B provided the best combination of reductions, operating loan and General Fund support for the Land Management Division: and

WHEREAS, after due consideration, the Board of County Commissioners has determined that it is in the County's best financial interests to authorize an interfund operating loan in accordance with ORS 294.460 and the Solid Waste Disposal Fund has a current balance in operational reserves of approximately \$4.8 million and will not be negatively impacted by a short term loan in the amount of \$283,000.; **NOW, THEREFORE, IT IS HEREBY**

ORDERED, that the Board of Commissioners directs Public Works Land Management Division to implement Option B reducing revenue and expense as described in Attachment A, preparing budget reductions for FY 08/09 Supplemental Budget #2; **IT IS FURTHER**

ORDERED, that the Director of Management Services is authorized to effect an interfund operating loan from the Solid Waste Disposal Fund (530) to the Land Management Fund (570) in an amount not to exceed \$283,000, Interest will be assessed at the County's

internal rate of return, payable in full with the principal no later than June 30, 2010 in accordance with ORS 294.460; **IT IS FURTHER ORDERED**, that in accordance with Board of Commissioner direction, that funding be transferred from the General Fund Service Stabilization Reserve (124) to the Land Management Fund (570) in the not to exceed amount of \$475,000.

ATTACHMENT A: Land Management Fund FY 08/09 Mid Year Options

DATED this 3rd day of December, 2008.

Faye Stewart

Faye Stewart, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 12/10/08 Lane County

ZIL

OFFICE OF LEGAL COUNSEL

Land Management Fund
FY 08-09 Mid-Year Options

REVISED

Updated: 12/4/2008

	FY 08-09 MID YEAR OPTIONS		% of Exp	Option A			Option B			Option C		
	Revenue	Exp		% of Revenue	Step 1 Option A	Step 2.1	Step 2.2	Step 2 Option B	Step 3	Total	Step 2 Option B	Step 3
Revenue												
Building	382,292	842,974		(622,260)			(622,260)			(622,260)		(622,260)
Electrical	118,601	232,182		(40,837)			(40,837)			(40,837)		(40,837)
Planning	292,342	866,369		(866,369)			(866,369)			(866,369)		(866,369)
Sanitation	115,384	592,180		(301,811)			(301,811)			(301,811)		(301,811)
Admin & Fees	425,867	918,242		(498,473)			(498,473)			(498,473)		(498,473)
Deposit Revenue				100,000			100,000			100,000		100,000
County Reimbursements	126,684	483,609		0			0			0		0
Interest Earnings	1,925	32,000		(25,451)			(25,451)			(25,451)		(25,451)
Fund Balance	436,576	587,463		(150,887)			(150,887)			(150,887)		(150,887)
Total Resources	1,899,672	6,582,957	4,076,869	(2,406,088)	0	0	(2,406,088)	(2,406,088)	(1,158,000)	(2,406,088)	(1,158,000)	(3,564,088)
Personnel Services												
Salary & Benefits	1,244,864	3,642,807	55.3%	(920,600)	(186,350)		(1,106,950)			(1,106,950)		(1,106,950)
Extra Help	24,188.12	57,012	0.9%	0	(35,000)		(35,000)			(35,000)		(35,000)
Overtime	1,564.48	27,516	0.4%	0	(20,000)		(20,000)			(20,000)		(20,000)
Reduction Unfunded Vac Liab	12,769.25	38,715	0.6%	0	(10,000)		(10,000)			(10,000)		(10,000)
PS Subtotal	1,283,386	3,766,050	57.2%	(920,600)	(251,350)	0	(1,171,950)	(1,171,950)	(23)	(1,171,950)	(12)	(1,661,950)
Positions	44	44		(19)	(4)		(23)			(23)		(35)
Materials & Services												
Prof Consulting & IGA	114,335	2,082,174		(140,000)			(140,000)			(140,000)		(140,000)
Banking, Phone, Maint												
Fleet Rental	34,954	100,703	1.5%	(20,000)			(20,000)			(20,000)		(20,000)
DP Supplies, Equip & Processing		25,262	0.4%	(23,000)			(23,000)			(23,000)		(23,000)
Office Supplies, Copies & Postage		79,160	1.2%	(37,000)			(37,000)			(37,000)		(37,000)
Printing, Binding & Advertising		39,564	0.6%	0			0			0		0
Equip, Tools, Photo Supplies		16,050	0.2%	(15,000)			(15,000)			(15,000)		(15,000)
Dept Direct Support	21,166	99,284	1.5%	(39,000)			(39,000)			(39,000)		(39,000)
Business: Education & Committee		33,000	0.5%	(6,000)			(6,000)			(6,000)		(6,000)
Other		6,725	0.1%	0			0			0		0
M&S Direct Subtotal	170,455	2,082,174	10.2%	(140,000)	-	-	(140,000)	(140,000)	(70,000)	(140,000)	(20,000)	(210,000)
State Payback	8,760	42,000	0.6%				0			0		0
Purchased Insurance	30,199	90,596	1.4%				0			0		0
PC Replacement	11,635	27,930	0.4%				0			0		0
IS Support	137,323	339,305	5.2%		(5,000)	30,000	(5,000)			(5,000)		(5,000)
County Overhead	291,203	698,866	10.6%	0	(30,000)	233,000	0			0		0
Dept Support/Indirect	52,838	211,353	3.2%	0	(20,000)	20,000	0			0		0
M&S Allocation/Indirect Sub	531,957	1,410,070	21.4%	-	(288,000)	283,000	(5,000)	(5,000)	(5,000)	(5,000)	(25,000)	(30,000)
Reserves & Contingences												
MS Total	702,412	2,082,174	31.6%	(140,000)	(288,488)	283,000	(145,000)			(145,000)		(240,000)
Reserves & Contingences	0	734,733	11.2%	(286,488)	14,350	0	(272,138)			(272,138)		(534,138)
Sub-Total Expenditures	1,985,798	6,582,957	100.0%	(1,347,088)	(525,000)	283,000	(1,589,088)	(1,589,088)	(847,000)	(1,589,088)	(847,000)	(2,436,088)
Add Back:												
Vehicle Return		54,000					54,000			54,000		54,000
PC Replacement Return		5,000					5,000			5,000		5,000
Total Add Backs:		59,000					59,000			59,000		59,000
Preliminary LMD Fund Balan	(66,126)	0	(2,506,088)	(1,000,000)	525,000	(283,000)	(758,000)	(758,000)	(271,000)	(758,000)	(271,000)	(1,029,000)
Interfund Operations Loan												
General Fund Support - Bridge Funding				1,000,000	(525,000)	0	283,000	283,000	271,000	758,000	271,000	1,029,000